



**Campbell County Public Library**

*Employment Opportunity Posting*

*Posted May 24, 2022*

**JOB OPPORTUNITY**

JOB TITLE: Education Specialist

WORKSTATION: Cold Spring

DUTIES: Job description attached.

QUALIFICATIONS: Please see job description for other requirements.

COMPENSATION: \$15.00 per hour

CLOSING DATE: Applications will be accepted until the position is filled.

TO APPLY: Apply online: <http://www.cc-pl.org/about-the-library/job-openings>



## **Science in Play2Go Education Specialist (Temporary Part Time)**

**Location: Campbell County Public Library**

### **Job Overview:**

Science in Play2Go is a state of the art progressive traveling exhibit created by Kentucky Science Center so that all children in the state have access to exceptional play-based learning. Designed specifically for children aged 1-8 and their families, this exhibit puts a strong emphasis on the act of scientific thinking rather than scientific content. Utilizing loose parts and data driven processes, Science in Play2Go encourages young scientists to explore the world around them, make predictions, utilize tools, and discover relationships between things and ideas. Science in Play2Go travels to libraries all over the state, remaining at each one for 3 months. During that time, the exhibit is available for free to any children, families, or groups that come to the library.

As the Education Specialist, you will be responsible for helping to get the library ready to receive Science in Play2Go, maintaining the exhibit, and implementing and facilitating programs for school groups, families and teachers.

### **Our Story:**

Already recognized as a leader in inquiry-based learning, Kentucky Science Center is advancing a statewide science literacy campaign to encourage people of all ages to explore science in everyday life. Its flagship location in Louisville, KY's historic Museum Row, welcomes visitors from across the globe with 3 floors of interactive exhibits and movies on a 4-story screen. With daily programming for children, families, and adults, the Science Center plays an ongoing role in the region as a resource for caregivers and teachers, a gathering place for the science community, and a chosen source of entertainment for all. Its designation as the State Science Center of Kentucky in 2002 underscored the Science Center's history of reaching all audiences through its mission to DO SCIENCE in ways that are engaging, educational, and entertaining to inspire a lifetime of learning.

## **Reports to: Manager of Early Childhood Education, Kentucky Science Center**

### **Areas of Concentration:**

- 60% - Facilitating visiting children, families, and field trips through Science in Play2Go
- 10% - Reaching out to and scheduling potential field trips
- 10% - Cleaning, restaging, and maintaining Science in Play2Go
- 10% - Planning for and preparing educational themes for Science in Play2Go
- 5% - Administering surveys to visitors
- 5% - Communicating with the Manager of Early Childhood Education at the Flagship

### **The Education Specialist is responsible for:**

- Attending a scheduled training on location at the Kentucky Science Center in Louisville KY. Travel, food, and, when necessary, lodging will be provided by Kentucky Science Center.
- Working prior to the arrival of Science in Play2Go at the library to ready the community, library staff, and yourself.
- Working closely with any other Education Specialists for Campbell County.
- Identifying and collaborating with local partners and school districts for field trips, special programs and events around the Science in Play2Go experience.
- Assisting with inventory, exhibit load in, and exhibit load out.
- Presenting programs and activities associated with Science in Play2Go that accurately reflect the mission of the Kentucky Science Center and conform to strategic goals, objectives and outcomes.

- Coordinating, scheduling and delivering programs to schools and groups, public audiences and special events on a daily basis.
- Participating actively in the training and coaching of Library staff and volunteers assigned to the exhibit.
- Stocking and staging Science in Play2Go each morning so that the exhibit and associated programs are 'show ready' by opening each day.
- Monitoring condition of exhibit components, program support pieces and other materials and props; replenish consumables, report issues or problems promptly.
- Preparing and submitting daily reports including, but not limited to attendance, exhibit condition, visitor feedback.
- Performing Science in Play2Go evaluation/assessment.

**Hiring Process:**

Kentucky Science Center celebrates diversity and is committed to creating an inclusive environment for all employees and guests. All employment decisions are based on qualifications, potential, merit, and business needs.

**The ideal candidate will:**

- Be at least 18 years of age at the time of hire.
- Upon hire, provide proof of vaccination status against the COVID-19 virus.
- Ability to work comfortably with the public of all ages and backgrounds.
- Enjoy working with children and their families.
- Be proactive; take initiative to ensure the best visitor experience.
- Be organized, efficient, and adaptable; good critical eye for spotting small issues before they become problems.
- Have the ability to work proactively with little direct supervision.
- Appreciate working in a dynamic environment.
- Be excited about learning - both when it comes to themselves and others.

**Physical requirements of the job:**

The Education Specialist must be able to see, hear, and speak. They must be able to read and closely examine items and information. They will spend a considerable amount of time standing, walking, bending and stretching, and manipulating objects with fingers and hands. They must be able to lift up to 40 lbs.

**Compensation and Benefits:**

- Starting pay at \$15 per hour
- Part-time, non-exempt position, working 20-30 hours per week

Reasonable accommodation may be made to those who are able to perform the essential duties of this job. The Kentucky Science Center reserves the right to revise this Position Description, as it deems necessary.