

**Board of Trustees Regular Meeting
July 15, 2020
Online Meeting Conducted via Zoom**

MINUTES

CALL TO ORDER

Cathy Howard called the meeting to order at 5:30 pm

ATTENDANCE

Board members present: Cathy Howard, President; Tracy Smith, Vice President; Paul Johnson, Treasurer; Christie Fillhardt, Secretary; and Jon Cullick, board member. Also present were JC Morgan, Library Director; David Anderson; Cold Spring Branch Manager; and Pam Posik, Carrico/Fort Thomas Branch Manager

PRESIDENT'S REPORT

No comments this month.

REGIONAL LIBRARIAN'S REPORT

Regional Librarian's written report is included in the Board packet.

DIRECTOR'S REPORT

JC asked if there were questions about his written report. Jon Cullick expressed his disappointment that the Take & Make programs weren't proving as successful as hoped. Dave and Pam commented on the number of kits that are not picked up by patrons and about patrons not attending the Zoom programs that accompany the kits. They are going to work with programmers on ways to improve the effort.

COMMITTEE REPORTS

- Board Member Selection Committee (Christie Fillhardt and Jon Cullick) Cathy Howard thanked the selection committee for the work interviewing the candidates for Cathy's and Paul's positions. Jon reported that there were six good candidates interviewed. He feels that any of the four candidates recommended would be excellent additions to the board. Christie Fillhardt agreed that she and Jon had worked well as a team and have good candidates. Jon Cullick made the motion to send the names of Maggie Brown (Newport) and Leslie Bauer (Fort Thomas) to fill

Cathy Howard's position. Jessica Schweitzer (California) and Jerome Manigan (Wilder) are the candidates for Paul Johnson's position. Paul Johnson seconded the motion. All were in favor.

NEW BUSINESS

- Disposal of surplus materials: This month's disposal includes 1,610 items withdrawn from the collection. Tracy Smith moved to approve this month's disposal, and Paul Johnson seconded.
- Cold Spring Mural: JC presented the mural artwork that has been designed for the front of the Cold Spring Branch. The muralist, Tammy Stephens, who painted the murals at Newport Branch and expanded the mural at the Carrico/Fort Thomas Branch, was consulted for the design. The drawing was shown and the Board members liked the artwork. No one objected to the placement on the building. JC mentioned his gratitude to the Friends for paying for the new mural.
- Wish List Fund: JC explained the purpose of the Wish List Fund is to gather all donations into a larger fund for greater impact. At this point, the fund has about \$13,700 in it. The staff made requests that totaled \$7,400, or about half of the fund. The requests included: portable canopies with the library's logo; gumball machines that gives out jokes, small toys, reading suggestions; building materials for Play, Explore, Build events; a 3-D printer; and a set of virtual reality goggles. The Friends and the Board were each to have a seat on a committee that would decide on the projects that were funded, but JC asked the board to fund all of these requests without forming the committee. With the funds available, there is enough money to do everything. No one had any issues with doing so.
- Short Term Budget and CDs: JC explained his thoughts on what the library can do with its current certificates of deposit for the short term. He believes that, given the present interest rates, the money has more value to the library if we cash out the CDs and keep the money as a liquid reserve in case tax payments or tax bills are delayed due to the pandemic. Paul asked if JC has researched any other avenues for better income from the extra funds. JC explained that public libraries are limited in what they can invest in and right now there are no high interest options. Paul Johnson moved to cash in the CDs, the motion was seconded by Christie Fillhardt, all were in favor and the motion carried.

UNFINISHED BUSINESS

- Construction Report: The general contractor is still finishing the work at Cold Spring but these are just punch list items. The landscaping was installed today. The planters in the patio area will be filled soon and Dave has ordered umbrellas for the picnic tables to match the mural. JC believes that the door in the stairwell area is the source of the leak at Newport. The door sweep was replaced and a new gutter installed above the door, but the last sideways rain still caused a small leak. The contractor is bringing back the window installer to look at it. All of the work on the parking lots at Newport and Fort Thomas has been completed.
- Coronavirus update: JC reported that staff are still working in teams, still operating 11 to 7p weekdays, 1 to 5p on Saturday. Pam and Dave reported that patrons are glad that we are reopened and have seen good mask compliance. Cathy asked where our CCPL logo masks are,

but JC explained how cost prohibitive logo masks turned out to be. Paul asked about the difference between CCPL's enforcement and the enforcement of the mask order at Kenton and Boone County libraries. JC stated that Kenton and Boone have, as he's been told, stationed a staff person at the front door to insist that masks be worn in the building. The staff here are approaching patrons without masks as they enter to ask if the person needs a mask. We are not, however, arguing with patrons who refuse to wear one. Paul voiced his concern about the lack of strict enforcement. He believes that there should be a statewide library stance on mask compliance. He expressed his willingness to attend to the front door of a branch to enforce the Governor's mandate. JC stated that he believes that compliance is quite high without additional measures being taken. With a lack of further discussion, the matter was dropped.

FINANCIAL REPORT AND MINUTES Paul Johnson moved to approve the minutes and financial reports as presented, Tracy second seconded, all were in favor and the motion carried.

- Destruction of Government Record for Recorded Video of June 17 meeting. Jonathan Cullick moved to approve the destruction of the recorded video from last month's meeting, Christie Fillhardt seconded, all were in favor and the motion carried.

NEXT MEETING: Wednesday, August 19, 5:30 p.m., location/format still to be determined

ADJOURNMENT: Tracy Smith moved to adjourn and Jonathan seconded. With none opposed, Cathy Howard adjourned the meeting at 6:17p.