

CAMPBELL COUNTY PUBLIC LIBRARY

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BOARD OF TRUSTEES REGULAR MEETING

August 18, 2009

NEWPORT BRANCH

MINUTES

CALL TO ORDER: President Dr. Ann Painter called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were Dr. Ann Painter, Rebecca Kelm, Donald E. Grosenbach, Judy Voelker and Angela Siddall. Also present were JC Morgan, Library Director; Bob Jennings, Library Attorney; Chantelle Bentley, Newport Branch Manager; Doug Williams, Technical Services Manager; Charlotte McIntosh, Regional Librarian; Linda Black, Business Office Assistant.

REVIEW OF AGENDA: No questions

INVITATION OF PUBLIC COMMENT: No comment

NEWPORT MANAGERS REPORT: Chantelle Bentley reported that there were some staff changes at the Newport Branch. Betty Deaton is the new custodian. Chantelle said she was doing a wonderful job. Christi Barten moved to the Fort Thomas Branch as the Young Adult Librarian. Chantelle is in the process of conducting interviews to fill the part time reference spot. Chantelle reported that there was heavy computer use, especially in the afternoons. She explained the computer reservation plan for patrons waiting on computer. Chantelle said so far the patrons were happy with it the plan. Chantelle talked about Art After Hours on July 31st at the end of summer reading. Four hundred people attended. McHale's catering donated food, Stonebrook winery donated samplings and Janet Arno and her husband Dave donated beverages. On August 1st the Young Adults had their end of summer reading party. They had a great time. Chantelle noted that attendance at the end of summer party was slightly down. Chantelle reported that the Newport Branch had a 120% increase in signups for the Summer Reading Clubs. Forty-five percent completed the program. Chantelle reported that the children's Summer Reading Club was very successful. The children's librarians at Newport had sixty-one programs with 2,014 in attendance. Chantelle reported that Clara Gerner, Ryan Stacy, Christi Barten, Kiki Dryer Burke and herself had

presented a program to the teachers at the Fort Thomas schools on library services that was very well received.

TECHNICAL SERVICES MANAGERS REPORT: Doug Williams reported a successful conclusion of the FY2008-09 materials budget. Technical Services spent 97% of the materials budget. Doug reported slow orders in June and July with ordering picking up in August. Doug explained that inventory at the Fort Thomas Branch went well with a couple of glitches. Fifty percent of the collection was inventoried. Doug explained that materials inventory was easier at the circulation desk for scanning books in some collections and that Polaris was working well. Doug will attend a Polaris users group in Myrtle Beach in October and give a twenty minute presentation.

COLLECTION DEVELOPMENT MANAGER: JC Morgan gave the Collection Development report for Joanne Rentschler. JC passed out copies of the brochure for One Book One Community. There are many interesting programs planned for the event. The inventory of Fort Thomas went very well and helps us to have faith in the accuracy of our item records. The annual weeding process is going very well at all branches. There are a great number of boxes of books being set aside for the South Branch. Joanne is working on a set of departmental procedures for the Collection Development Department.

PRESIDENTS REPORT: Dr. Ann Painter had nothing to report.

CORRESPONDENCE: Thank you cards from Phil Carrico and Ruth Bernard were passed around.

ATTORNEY'S REPORT: Bob Jennings reported that the Ovation Lawsuit was dismissed. Bob Jennings administered the oath of office to Board members Rebecca Kelm and Angela Siddall.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: JC Morgan's written report is attached. There were no questions on the Director's written report. JC reported that the SWON Executive Board had voted to stop delivery service last Monday (August 10). JC explained why SWON had stopped service and the response of the Northern Kentucky libraries. We will fill the void left by the delivery service using US mail. We will ask SWON to reimburse our libraries for 25% of our current fiscal year dues. JC reported that the lawyer for KACO who is seeking settlement for the failure of the geothermal system in December 2005 is looking for an outside engineer to give a third party opinion on the system's design. JC talked about the Broadband Economic Stimulus funds. There has been no effort from the Library, the Fiscal Court or the State to pursue these funds in the first round as the application process is very difficult. JC reported to the Board about an incident at Cold Spring involving a patron who threatened another patron. There

was another incident at Fort Thomas in which an elderly patron was found unconscious in the parking lot. He felt the staff at both locations acted quickly and effectively. A discussion followed. JC said that some emergency procedures will be modified in response to lessons learned in these incidents. JC explained a new offer from Verizon for government contract employees that provides unlimited internet capability and unlimited texting for \$34.99 per month. JC will ask Verizon to switch his cellular service to this plan. JC also explained to the Board about his work with the KPLA Legislative Committee. JC reported that the Northern Kentucky Water District is closing down the facility on Aqua Drive in Cold Spring. The District has made a proposal to the library to put the billing containers on the library property for their customers to use. These containers will be the same size./shape as regular US mail bins. JC asked the Board's permission. The idea was discussed. Rebecca Kelm made a motion to accept Northern Kentucky Water District's proposal provided that we have a clause included which would allow for the removal of the bins within thirty days should the library choose to end the relationship. Judy Voelker seconded. A vote was taken. Donald E. Grosenbach was opposed. Motion carried.

COMMITTEE REPORTS: No Committee reports.

UNFINISHED BUSINESS: Angela Siddall reported that she will have information on the Book Giveaway Project at the September meeting.

NEW BUSINESS: The next meeting will be held on September 15th at 5:30 at Knotty Pine on the Bayou. Janet and Bill Dosch will be invited guests.

TRANS ACTION REPORTS: Donald E. Grosenbach moved for approval of the financial reports. Angela Siddall seconded. All were in favor. Motion carried.

MINUTES: Donald E. Grosenbach moved for approval of the minutes from the July 21, 2009 meeting. Rebecca Kelm seconded. All were in favor. Motion carried.

ADJOURNMENT: Angela Siddall moved and Donald E. Grosenbach seconded the motion to adjourn. All were in favor. The meeting adjourned at 6:15.

PRESIDENT

SECRETARY