Campbell County Public Library District
2015 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Campbell
A2	Estimated Population	91833
A3	Library Name	Campbell County Public Library District

Street Address

A4	Street Address	3920 Alexandria Pike
A5	City	Cold Spring
A6	Zip Code	41076

Mailing Address

A8	Mailing Address	3920 Alexandria Pike
A9	City	Cold Spring
A10	Zip Code	41076
A12	Phone	(859) 781-6166

Tax Rates (expressed as per $100; i.e., 20.0 or 3.75)

A14	Real	7.7
A15	Personal	9.4
A16	Motor Vehicle/Water Craft	2.6

Operating Revenue (B1 - B18)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	$4,593,201
B2	Other	$0
B3	Local Government Revenue Total (B1 + B2):	$4,593,201

State Government Revenue

B4	State Aid Grant	$45,941
B5	Construction Debt-Assistance Grant	$114,043

B6	Other State Government Revenue	$0
B7	State Government Revenue Total (sum B4 through B6)	$159,984

Federal Government Revenue

B9	Prime Time Family Reading Time	$0
B10	Library Outreach/Bookmobile Grant	$17,383
B11	Preventing Summer Reading Loss - Fueling the Mind (Read and Feed)	$0
B12	Other Federal Government Revenue	$30,023
B13	Federal Government Revenue Total (sum B8 through B12)	$47,406
B14	Other Operating Revenue	$124,985
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	$4,925,576

Operating Expenditures (C1 - C40)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	$255,875
C2	Electronic Materials Expenditures	$45,733
C3	Audiovisual Materials	$174,457
C4	Electronic Collections	$147,367
C5	Other Library Materials	$0
C6	Collection Expenditures Total (C1 through C5)	$623,432

Salary Expenditures

C7	Library Director	$84,782
C8	Other Library Personnel	$2,093,384
C10	Salary Expenditures Total (C7 + C8)	$2,178,166

Fringe Benefits

C11	Required Fringe Benefits	$167,272
C12	Retirement (Employer's Share)	$292,553
C13	Medical Insurance (Employer's Share)	$183,162
C14	Other	$11,384
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	$654,371

C16	Total Staff Expenditures (C10 + C15)	$2,832,537

Other Operations

C17	Building Repair	$37,060
C18	Building Maintenance	$70,324
C20	Office Supplies, Program Supplies, Postage	$104,350
C21	Insurance	$51,852
C22	Public Relations	$88,627
C23	Utilities	$103,057
C24	Professional Fees	$29,395
C25	Audit Fee	$7,725
C26	Fiscal Year that Audit Covers	FY 2013-2014
C27	What year was the library's last long range plan adopted?	2014
C28	Repair and Replacement of Furnishings	$1,479
C29	Other	$87,228
C30	Specify	Board Activities, Programs, Materials Processing
C31	Other	$93,230
C32	Specify	Misc, Computer Services, Travel
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	$674,327
C34	Bookmobile/Extended Services	$1,515
C35	Continuing Education	$17,696
C36	Operating Expenditures for Electronic Access	$95,939
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	$4,245,446

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	$566,202
C39	Debt Service	$296,959

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for

(a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	$0
C40b	State - Capital Revenue	$0
C40c	Federal - Capital Revenue	$0
C40d	Other - Capital Revenue	$10,051
C40	Total Capital Revenue (C40a through C40d)	$10,051
C41	Income from loans, bond issues, or other income not reported elsewhere	$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:
1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:
Add a new group for each branch in the county.

E1	Branch Library Name	Carrico/Fort Thomas Branch
E2	Street Address	1000 Highland Avenue
E3	City	Fort Thomas
E4	Zip Code	41075
E6	Phone	(859) 572-5033
E8	Square Footage	15,000
E10	Number of Groups Using Meeting Room	506
E11	Number of Meetings Held	892
E12	Library Visits	194,214
E13	Number of Registered Users	14,037
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	26,850
E15	Reference Transactions	26,611
E16a	Sunday Opening Time	1p
E16b	Sunday Closing Time	5p
E16c	Hours	4.00
E16d	Monday Opening Time	9a

E16e	Monday Closing Time	9p
E16f	Hours	12.00
E16g	Tuesday Opening Time	9a
E16h	Tuesday Closing Time	9p
E16i	Hours	12.00
E16j	Wednesday Opening Time	9a
E16k	Wednesday Closing Time	9p
E16l	Hours	12.00
E16m	Thursday Opening Time	9a
E16n	Thursday Closing Time	9p
E16o	Hours	12.00
E16p	Friday Opening Time	9a
E16q	Friday Closing Time	7p
E16r	Hours	10.00
E16s	Saturday Opening Time	9a
E16t	Saturday Closing Time	5p
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Newport
E2	Street Address	901 East Sixth Street
E3	City	Newport
E4	Zip Code	41071
E6	Phone	(859) 572-5035
E8	Square Footage	27,000
E10	Number of Groups Using Meeting Room	422
E11	Number of Meetings Held	699
E12	Library Visits	224,016
E13	Number of Registered Users	19,009
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	51,670
E15	Reference Transactions	58,981
E16a	Sunday Opening Time	1p
E16b	Sunday Closing Time	5p
E16c	Hours	4.00
E16d	Monday Opening Time	9a
E16e	Monday Closing Time	9p
E16f	Hours	12.00
E16g	Tuesday Opening Time	9a
E16h	Tuesday Closing Time	9p
E16i	Hours	12.00
E16j	Wednesday Opening Time	9a

E16k	Wednesday Closing Time	9p
E16l	Hours	12.00
E16m	Thursday Opening Time	9a
E16n	Thursday Closing Time	9p
E16o	Hours	12.00
E16p	Friday Opening Time	9a
E16q	Friday Closing Time	7p
E16r	Hours	10.00
E16s	Saturday Opening Time	9a
E16t	Saturday Closing Time	5p
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	140.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	104.00
E18	Number of Branches	2
E19	Total Annual Hours Open	7,280.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	P3052
F2	Vehicle Year, Make, and Model	2010 Ford Transit
F3	Mileage on Odometer	28,872
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	20
F1	License Number	P8584
F2	Vehicle Year, Make, and Model	2012 Ford Transit
F3	Mileage on Odometer	13,852
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	20

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public.
Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	
G2	Serial Number	
G3	Vehicle Year, Make, and Model	
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Users	
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	
G8	Reference Transactions	
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Cold Spring Branch
H2	Street Address	3920 Alexandria Pike
H3	City	Cold Spring
H4	Zip Code	41076
H6	Phone	(859) 781-6166
H8	Square Footage	14,600
H10	Number of Groups Using Meeting Room	191
H11	Number of Meetings Held	521
H12	Library Visits	207,523
H13	Number of Registered Users	21,463
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	27,282
H15	Reference Transactions	43,290

Hours Open to the Public

H16a	Sunday Opening Time	1p
H16b	Sunday Closing Time	5p
H16c	Hours	4.00
H16d	Monday Opening Time	9a
H16e	Monday Closing Time	9p
H16f	Hours	12.00
H16g	Tuesday Opening Time	9a
H16h	Tuesday Closing Time	9p
H16i	Hours	12.00
H16j	Wednesday Opening Time	9a
H16k	Wednesday Closing Time	9p
H16l	Hours	12.00
H16m	Thursday Opening Time	9a
H16n	Thursday Closing Time	9p
H16o	Hours	12.00
H16p	Friday Opening Time	9a
H16q	Friday Closing Time	7p
H16r	Hours	10.00
H16s	Saturday Opening Time	9a
H16t	Saturday Closing Time	5p
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	70.00

H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	14,600
I2	Branch Libraries (sum of E8 branch data)	42,000
I3	Total (I1 + I2)	56,600

No. of Groups Using Meeting Room

I7	Main Library (from H10)	191
I8	Branch Libraries (sum of E10 branch data)	928
I9	Total (I7 + I8)	1,119

Number of Meetings Held

I10	Main Library (from H11)	521
I11	Branch Libraries (sum of E11 branch data)	1,591
I12	Total (I10 + I11)	2,112

Library Visits

I13	Main Library (from H12)	207,523
I14	Branch Libraries (sum of E12 branch data)	418,230
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	625,753

Number of Registered Users

I17	Main Library (from H13)	21,463
I18	Branch Libraries (sum of E13 branch data)	33,046
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	54,509

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	27,282
I22	Branch Libraries (sum of E14 branch data)	78,520
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	105,802

Reference Transactions

I25	Main Library (from H15)	43,290
I26	Branch Libraries (sum of E15 branch data)	85,592
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	128,882

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,640.00

I30	Branch Libraries (sum of E17 branch data * E17.3a)	7,280.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	10,920.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- .75 * .25 = .1875 FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	17.5
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	0
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	0
J6	Number of Librarians with Less Than a Bachelor's Degree	0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	17.50
J8	All Other Paid Staff	44.5
J9	Total Paid Employees (J7 + J8):	62.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	45,722
K2	Adult Nonfiction	36,426
K3	Juvenile Fiction	64,801
		24,848

K4	Juvenile Nonfiction	
K5	Total (K1 + K2 + K3 + K4)	171,797

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	99,375

Electronic Collections (K7a - K7b):
Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements
Item #K7c (state government or state library)
Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	5
K7b	State (State Government or State Library) ** Include **32 KYVL databases **	32
K7	Total Electronic Collections (K7a+K7b)	37
K9	Audio - Physical Units	25,999
K10	Audio - Downloadable Units	20,951
K13	Video - Physical Units	24,631
K14	Video - Downloadable Units	1,760
K15	Other Material in Collection	1,403
K16	Current Print Serial Subscriptions	352
K17	Book/Serial Volumes (K5 + K16)	172,149

Circulation (L1 - L53)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary

loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	57,562
L2	All Branches	91,264
L3	Bookmobile/Outreach	0
L4	Total (L1 + L2 + L3)	148,826

Book Circulation Adult Nonfiction

L5	Main Library	31,289
L6	All Branches	51,703
L7	Bookmobile/Outreach	0
L8	Total (L5 + L6+ L7)	82,992

Book Circulation Juvenile Fiction

L9	Main Library	85,617
L10	All Branches	130,333
L11	Bookmobile/Outreach	0
L12	Total (L9 + L10+ L11)	215,950

Book Circulation Juvenile Nonfiction

L13	Main Library	17,862
L14	All Branches	22,967
L15	Bookmobile/Outreach	0
L16	Total (L13 + L14 + L15)	40,829

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	192,330
L18	All Branches (L2 + L6 + L10 + L14)	296,267
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	0
L20	Total (L4 + L8 + L12+ L16)	488,597

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	12,909
L22	All Branches	17,486
L23	Bookmobile/Outreach	0
L24	Total (L21 + L22 + L23)	30,395

Audiovisual Circulation Other Audio

L25	Main Library	20,805
L26	All Branches	32,490
L27	Bookmobile/Outreach	0
L28	Total (L25 + L26 + L27)	53,295

Audiovisual Circulation Videos

L29	Main Library	148,541
L30	All Branches	276,976
L31	Bookmobile/Outreach	0
L32	Total (L29 + L30 + L31)	425,517

Audiovisual Circulation Other

L33	Main Library	8,298
L34	All Branches	11,939
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	20,237

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	190,553
L38	All Branches (L22 + L26 + L30 + L34)	338,891
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0
L40	Total (L24 + L28 + L32 + L36)	529,444

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	23,473
L42	All Branches	69,426
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	92,899

Total Circulation

L45	Main Library (L17 + L37 + L41)	406,356
L46	All Branches (L18 + L38 + L42)	704,584
L47	Bookmobile/Outreach (L19 + L39 + L43)	0

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

L48	Circulation of Electronic Materials - The total annual circulation of all electronic materials	62,290
L49	Total (L20 + L40 + L44 + L48)	1,173,230

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L50	Main Library	135,885

L51	All Branches	204,118
L52	Bookmobile/Outreach	0
L53	Total (L50 + L51 + L52)	340,003

Downloadable Music Services (M1 - M2)

Freegal, and similar downloadable music services, is listed here. Do not count these items as circulation.

| M1 | Freegal - Number of Downloads | 0 |
| M2 | Other Downloadable Music Services Similar to Freegal - Number of Downloads | 0 |

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	1,812
N2	Nonprint	1,832
N3	Total (N1 + N2):	3,644

Borrowed From

N4	Print	4,315
N5	Nonprint	1,440
N6	Total (N4 + N5):	5,755

Programs (O1 - O64)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more that one category.

Infant/Toddler - *number of programs*

O1	Main Library	188
O2	All Branches	316
O3	Bookmobile/Outreach	0
O4	Total (O1 + O2 + O3)	504

Infant/Toddler - *number of attendees*

O5	Main Library	2,931
O6	All Branches	5,047
O7	Bookmobile/Outreach	0
O8	Total (O5 + O6 + O7)	7,978

Preschool - *number of programs*

O9	Main Library	41
O10	All Branches	200
O11	Bookmobile/Outreach	238

O12	Total (O9 + O10 + O11)	479

Preschool - *number of attendees*

O13	Main Library	337
O14	All Branches	3,111
O15	Bookmobile/Outreach	11,239
O16	Total (O13 + O14 + O15)	14,687

Elementary School - *number of programs*

O17	Main Library	98
O18	All Branches	99
O19	Bookmobile/Outreach	247
O20	Total (O17 + O 18 + O19)	444

Elementary School - *number of attendees*

O21	Main Library	2,092
O22	All Branches	4,322
O23	Bookmobile/Outreach	8,699
O24	Total (O21 + O22 + O23)	15,113

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	111
O26	All Branches	121
O27	Bookmobile/Outreach	0
O28	Total (O25 + O26 + O27)	232

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,644
O30	All Branches	1,804
O31	Bookmobile/Outreach	0
O32	Total (O29 + O30 + O31)	3,448

Other Children's Programs - *number of programs*

O33	Main Library	0
O34	All Branches	0
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	0

Other Children's Programs - *number of attendees*

O37	Main Library	0
O38	All Branches	0
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	0

Adult Programs - *number of programs*

O41	Main Library	184
O42	All Branches	330
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	514

Adult Programs - *number of attendees*

O45	Main Library	2,434
O46	All Branches	5,087
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	7,521

Programs Directed at Multiple Age Levels - *number of programs*

O49	Main Library	74
O50	All Branches	189
O51	Bookmobile/Outreach	0
O52	Total (O49 + O50 + O51)	263

Programs Directed at Multiple Age Levels - *number of attendees*

O53	Main Library	2,908
O54	All Branches	4,156
O55	Bookmobile/Outreach	0
O56	Total (O53 + O54 + O55)	7,064

Total Number Of Programs:

O57	Main Library (O1 + O9 + O17 + O25 + O33 + O41 + O49)	696
O58	All Branches (O2 + O10 + O18 + O26 + O34 + O42 + O50)	1,255
O59	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43 + O51)	485
O60	Total (O4 + O12 + O20 + O28 + O36 + O44 + O52)	2,436

Total Program Attendance:

O61	Main Library (O5 + O13 + O21 + O29 + O37 + O45 + O53)	12,346
O62	All Branches (O6 + O14 + O22 + O30 + O38 + O46 + O54)	23,527
O63	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47 + O55)	19,938
O64	Total (O8 + O16 + O24 + O32 + O40 + O48 + O56)	55,811

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	Book of Ballads
P2	Type of Work	Book
P3	Grounds for Challenge	Other
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	
P1	Title of Challenged Work	Marvel Encyclopedia Updated and Expanded
P2	Type of Work	Book
P3	Grounds for Challenge	Other
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	
P1	Title of Challenged Work	Olympians: Aphrodite, Goddess of Love
P2	Type of Work	Book
P3	Grounds for Challenge	Other

P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	

Technology (Q1 - Q7)

Q1	Number of Internet Computers Used by General Public	93
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	219
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	33,728
Q5	Is the library contributing to a digital content creation project(s) that is systematically organized within a database management system and is accessible to the public via the library's website? (click on Q5 to see definitions)	Yes
Q6	If the library is contributing to a digital content creation project(s) (Q5 response is "Yes"), how many digital content creation projects is your library involved with on an ongoing basis?	1
Q7	For how many of the digital content creation projects identified above (in Q6) did your library serve as the lead agency?	0

Planning and Evaluation (S1)

| S1 | Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et | The Library enjoyed a good year. Circulation, when digital formats are included, was the highest on record. We have completed one year of our 2014-16 long range plan. The plan included 43 objectives in five areas: Collections (5 completed), Services (5 completed), Administration (4 complete), Personnel (5 complete), and Facilities (8 complete). Of the remaining objectives, there are currently 12 in progress. Our plan for Facilities included finishing the lower level space at our Newport location. The new large meeting room space will hold 200 people seated. An additional small conference room was also added. Significant improvements have also been made to the HVAC system (a geothermal system) to increase controls and efficiency. We are poised to do some expansion of the parking lot to accommodate the increased traffic at the |

building. Our public relations staff has done great work this year. Our social media presence has proven to be especially beneficial to programming. A recent collaboration with the Campbell County Parks and Recreation Department to provide programming during the summer at a park in southern Campbell drew 1200 attendees. Overall, we held more programs than any previous year and had higher attendance than any previous year. We've also increased our outreach efforts. We attended about a dozen different fairs and festivals in the community this past year. We provided simple crafts for kids and information about library services. It's generated a lot of good contact with the community. For staff, the Library was able to budget modest 2% merit increases. We are slowly raising our minimum wage to the $10.10 mark. Last year, we took a graduated approach, giving the lowest salaries the greatest increases and restructuring our job classifications. This year, we were able to give across the board $0.45 per hour increases to all classifications. The lawsuit against the Library by community members affiliated with the Tea Party continues. In brief, the suit revolves around which statute the Library should be following in setting its annual tax rate. Oral arguments, unexpectedly, were held in November 2014 by the Kentucky Court of Appeals. The Court followed those with a 3-0 decision supporting the Library's argument. The opposing side has now filed a Motion for Discretionary Review with the Kentucky Supreme Court. The Supreme Court is not obligated to take the appeal, however, and has not made a decision on whether or not it will do so. We hope to continue improving library services in all areas. To that end, the Board has contracted with the Kentucky League of Cities to work on a new five year plan for library development. Their work includes individual meetings with people in the county, open meetings with the public, staff/board/management meetings, and a general survey (both printed and online). The final plan should be ready in April 2016. I think the Library is proving itself to be an even more vital place in the community as we move through the opportunities of the digital age. I am proud to be part of an organization that does so much for its community.

Board Policies (T1 - T10)

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Wednesday

V1.2	Week	Third Week
V1.3	Time	5:30 PM - 6:00 PM

President or Chair

V2.1	Name:	Cathy Howard
V2.2	P.O. Box or Street:	15 Cliffview Avenue
V2.3	City:	Fort Thomas
V2.4	Zip:	41075
V2.5	Phone:	(859) 442-4099
V2.6	Term Expires (MM/DD/YYYY):	09/30/2016
V2.7	Term	First Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	12
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Vice President or Vice Chair

V3.1	Name:	Steven Trumbo
V3.2	P.O. Box or Street:	3778 Lisa Lane
V3.3	City:	Alexandria
V3.4	Zip:	41001
V3.5	Phone:	(859) 630-5596
V3.6	Term Expires (MM/DD/YYYY):	9/30/2018
V3.7	Term	Second Term
V3.8	Number of Regularly Scheduled Board Meetings Attended	12
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	5

Secretary

V4.1	Name:	Christie Fillhardt
V4.2	P.O. Box or Street:	118 Ridge Hill Drive
V4.3	City:	Highland Heights
V4.4	Zip:	41076
V4.5	Phone:	(859) 442-0473
V4.6	Term Expires (MM/DD/YYYY):	9/30/2017
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	12
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Treasurer

V5.1	Name:	Paul Johnson
V5.2	P.O. Box or Street:	3249 California Crossroad
V5.3	City:	California
V5.4	Zip:	41007
V5.5	Phone:	(859) 635-7209
V5.6	Term Expires (MM/DD/YYYY):	9/30/2016
V5.7	Term	First Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	12
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	2

Member

V6.1	Name:	Carla Landon
V6.2	P.O. Box or Street:	10 Ridgeway Avenue
V6.3	City:	Fort Thomas
V6.4	Zip:	41075
V6.5	Phone:	(859) 322-9837
V6.6	Term Expires (MM/DD/YYYY):	09/30/2017
V6.7	Term	Filling Unexpired Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	1
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0
	Does your library collect a statistic that you think other Kentucky libraries should collect?	
	Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.	