

Campbell County Public Library District 2010 Kentucky Annual Report of Public Libraries

	<i>PREVIOUS YEAR</i>	CURRENT YEAR
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General Information (A1 - A16)

A1	County	<i>Campbell</i>	Campbell
A2	Estimated Population	86858	88,423
A3	Library Name	<i>Campbell County Public Library District</i>	Campbell County Public Library District
Street Address			
A4	Street Address	<i>3920 Alexandria Pike</i>	3920 Alexandria Pike
A5	City	<i>Cold Spring</i>	Cold Spring
A6	Zip Code	<i>41076</i>	41076
A7	Zip4	<i>1800</i>	1800
Mailing Address			
A8	Mailing Address	<i>3920 Alexandria Pike</i>	3920 Alexandria Pike
A9	City	<i>Cold Spring</i>	Cold Spring
A10	Zip Code	<i>41076</i>	41076
A11	Zip4	<i>1800</i>	1800
A12	Phone	<i>(859) 781-6166</i>	(859) 781-6166
A13	Web Address	<i>www.cc-pl.org</i>	www.cc-pl.org
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)			
A14	Real	<i>0.065</i>	6.8
A15	Personal	<i>0.0963</i>	10.5
A16	Motor Vehicle/Water Craft	<i>0.026</i>	2.6

Operating Revenue (B1 - B23)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Local Government Revenue

B1	Library Tax	\$3,725,841	\$3,914,492
B2	Other	\$0	\$0

Local Government

B3	Revenue Total (B1 + B2):	<i>\$3,725,841</i>	\$3,914,492
State Government Revenue			
B4	State Aid Grant	<i>\$62,456</i>	\$55,660
B5	Headquarters Grant	<i>\$0</i>	\$0
B6	Construction Debt-Assistance Grant	<i>\$114,043</i>	\$114,043
B7	Institutions Grant	<i>\$0</i>	\$0
B8	Kentucky Talking Book Library Grant	<i>\$0</i>	\$0
B9	Other State Government Revenue	<i>\$0</i>	\$0
B10	State Government Revenue Total (sum B4 through B9)	<i>\$176,499</i>	\$169,703
Federal Government Revenue			
B11	Library Technology Automation Grant	<i>\$0</i>	\$0
B12	Library Technology Innovation Grant	<i>\$0</i>	\$0
B13	Library Assistive Technology Grant		\$0
B14	Library Technology Equipment Grant		\$0
B15	Kentucky Talking Book Library Grant	<i>\$0</i>	\$0
B16	Prime Time Family Reading Time	<i>\$0</i>	\$0
B17	Live Homework Help Grant	<i>\$0</i>	\$0
B18	Continuing Education Grant	<i>\$0</i>	\$0
B19	Library Programming Grant	<i>\$0</i>	\$0
B20	Other Federal Government Revenue	<i>\$12,754</i>	\$23,373
B21	Federal Government Revenue Total (sum B11 through B20)	<i>\$12,754</i>	\$23,373
B22	Other Operating Revenue	<i>\$631,762</i>	\$163,553
B23	Total Operating Revenue (B3+B10+B21+B22):	<i>\$4,546,856</i>	\$4,271,121

Operating Expenditures (C1 - C38)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	<i>\$286,453</i>	\$298,472
C2	Electronic Materials Expenditures	<i>\$49,995</i>	\$7,850

C3	Audiovisual Materials	\$148,264	\$145,833
C4	Databases		\$33,584
C5	Other Library Materials	\$41,123	\$22,042
C6	Collection Expenditures Total (C1 through C5)	\$525,835	\$507,781
Salary Expenditures			
C7	Library Director	\$71,104	\$73,850
C8	Other Certified Library Personnel	\$766,345	\$801,760
C9	Other Non-Certified Library Personnel	\$919,894	\$1,006,980
C10	Salary Expenditures Total (C7 + C8 + C9)	\$1,757,343	\$1,882,590
Fringe Benefits			
C11	Required Fringe Benefits	\$145,122	\$151,453
C12	Retirement (Employer's Share)	\$197,610	\$252,599
C13	Medical Insurance (Employer's Share)	\$112,249	\$132,921
C14	Other	\$36,589	\$36,209
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$491,570	\$573,182
C16	Total Staff Expenditures (C10 + C15)	\$2,248,913	\$2,455,772
Other Operations			
C17	Building Repair	\$22,773	\$24,487
C18	Building Maintenance	\$52,522	\$60,596
C19	Telephone Voice Line(s) Only	\$21,691	\$24,462
C20	Office Supplies, Program Supplies, Postage	\$109,474	\$108,760
C21	Insurance	\$39,941	\$37,390
C22	Public Relations	\$54,157	\$62,659
C23	Utilities	\$90,796	\$91,579
C24	Professional Fees	\$21,692	\$22,901
C25	Audit Fee	\$7,000	\$6,695
C26	Fiscal Year that Audit Covers	FY 2007-2008	FY 2008-2009
C27	Repair and Replacement of Furnishings	\$20,473	\$88,040
C28	Other	\$836,525	\$365,092
C29	Specify	Assoc Dues, Mortgages	Association Dues, Board Activities, Mortgages
C30	Other	\$15,386	\$63,212
C31	Specify	Misc, Board Activities, Travel	Misc, Computer Services, Travel
Total Other Operating			

C32	Expenditures (C17 + C18 + C19 + C20 + C21 + C22 + C23 + C24 + C25 + C27 + C28 + C30)	\$1,292,430	\$955,873
C33	Bookmobile/Extended Services	\$2,092	\$1,578
C34	Continuing Education	\$21,795	\$23,911
C35	Operating Expenditures for Electronic Access	\$99,091	\$31,249
C36	Total Operating Expenditures (C6 + C16 + C32 + C33 + C34 + C35):	\$4,190,156	\$3,976,164

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C37	Capital Outlay Expenditures	\$0	\$0
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Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C38a	Local - Capital Revenue	\$0	\$0
C38b	State - Capital Revenue	\$0	\$0
C38c	Federal - Capital Revenue	\$0	\$0
C38d	Other - Capital Revenue	\$0	\$0
C38	Total Capital Revenue (C38a through C38d)	\$0	\$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

Philip N.

E1	Branch Library Name	<i>Carrico Branch</i>	Philip N. Carrico Branch
E2	Street Address	<i>1000 Highland Avenue</i>	1000 Highland Avenue
E3	City	<i>Fort Thomas</i>	Fort Thomas
E4	Zip Code	<i>41075</i>	41075
E5	Zip4	<i>1631</i>	1631
E6	Phone	<i>(859) 572-5033</i>	(859) 572-5033
E7	Fax	<i>(859) 572-5038</i>	(859) 572-5038
E8	Square Footage	<i>15,000</i>	15,000
E9	Meeting Room Square Footage	<i>900</i>	900
E10	Number of Groups Using Meeting Room	<i>46</i>	65
E11	Number of Meetings Held	<i>93</i>	130
E12	Library Visits	<i>197,704</i>	201,554
E13	Number of Registered Borrowers	<i>14,551</i>	13,815
E14	Users of Public Internet Computers per Year	<i>10,894</i>	12,442
E15	Reference Transactions	<i>35,126</i>	40,534
E16a	Sunday Opening Time	<i>1pm</i>	1pm
E16b	Sunday Closing Time	<i>5pm</i>	5pm
E16c	Hours	<i>4.00</i>	4.00
E16d	Monday Opening Time	<i>9am</i>	9am
E16e	Monday Closing Time	<i>9pm</i>	9pm
E16f	Hours	<i>12.00</i>	12.00
E16g	Tuesday Opening Time	<i>9am</i>	9am
E16h	Tuesday Closing Time	<i>9pm</i>	9pm
E16i	Hours	<i>12.00</i>	12.00
E16j	Wednesday Opening Time	<i>9am</i>	9am
E16k	Wednesday Closing Time	<i>9pm</i>	9pm
E16l	Hours	<i>12.00</i>	12.00
E16m	Thursday Opening Time	<i>9am</i>	9am
E16n	Thursday Closing Time	<i>9pm</i>	9pm
E16o	Hours	<i>12.00</i>	12.00
E16p	Friday Opening Time	<i>9am</i>	9am
E16q	Friday Closing Time	<i>7pm</i>	7pm
E16r	Hours	<i>10.00</i>	10.00
E16s	Saturday Opening Time	<i>9am</i>	9am
E16t	Saturday Closing Time	<i>5pm</i>	5pm
E16u	Hours	<i>8.00</i>	8.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		

E1	Branch Library Name	<i>Newport Branch</i>	Newport Branch
E2	Street Address	<i>901 East Sixth Street</i>	901 East Sixth Street
E3	City	<i>Newport</i>	Newport
E4	Zip Code	<i>41071</i>	41071
E5	Zip4	<i>1695</i>	1695
E6	Phone	<i>(859) 572-5035</i>	(859) 572-5035
E7	Fax	<i>(859) 572-5036</i>	(859) 572-5036
E8	Square Footage	<i>27,000</i>	27,000
E9	Meeting Room Square Footage	<i>1,050</i>	1,050
E10	Number of Groups Using Meeting Room	<i>135</i>	179
E11	Number of Meetings Held	<i>276</i>	358
E12	Library Visits	<i>186,200</i>	198,008
E13	Number of Registered Borrowers	<i>18,321</i>	16,777
E14	Users of Public Internet Computers per Year	<i>13,847</i>	14,421
E15	Reference Transactions	<i>55,718</i>	75,621
E16a	Sunday Opening Time	<i>1pm</i>	1pm
E16b	Sunday Closing Time	<i>5pm</i>	5pm
E16c	Hours	<i>4.00</i>	4.00
E16d	Monday Opening Time	<i>9am</i>	9am
E16e	Monday Closing Time	<i>9pm</i>	9pm
E16f	Hours	<i>12.00</i>	12.00
E16g	Tuesday Opening Time	<i>9am</i>	9am
E16h	Tuesday Closing Time	<i>9pm</i>	9pm
E16i	Hours	<i>12.00</i>	12.00
E16j	Wednesday Opening Time	<i>9am</i>	9am
E16k	Wednesday Closing Time	<i>9pm</i>	9pm
E16l	Hours	<i>12.00</i>	12.00
E16m	Thursday Opening Time	<i>9am</i>	9am
E16n	Thursday Closing Time	<i>9pm</i>	9pm
E16o	Hours	<i>12.00</i>	12.00
E16p	Friday Opening Time	<i>9am</i>	9am
E16q	Friday Closing Time	<i>7pm</i>	7pm
E16r	Hours	<i>10.00</i>	10.00
E16s	Saturday Opening Time	<i>9am</i>	9am
E16t	Saturday Closing Time	<i>5pm</i>	5pm
E16u	Hours	<i>8.00</i>	8.00
(E17.1)	Metro Status Code (hidden)		
(E17.2)	Outlet Type Code (hidden)		
All Branches' Total			

E17	Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	140.00	140.00
E18	Number of Branches	2	2

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number	W2375	W2375
F2	Vehicle Year, Make, and Model	2002 Plymouth Voyager	2002 Plymouth Voyager
F3	Mileage on Odometer	69,785	79,059
F4	Owner of Vehicle	locally	By state
F5	Number of Stops in an Average Week	30	30

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours on the Road Per Day in an Average Week

G1	License Number	na	na
G2	Serial Number	na	na
G3	Year	N/A	N/A
G4	Owner of Vehicle	N/A	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	0	0
G6	Number of Registered Borrowers	0	0
G7	Users of Public Internet Computers per Year	0	0
G8	Reference Transactions	0	0
G9a	Sunday Opening Time	na	na
G9b	Sunday Closing Time	na	na
G9c	Hours	0.00	0.00
G9d	Monday Opening Time	na	na
G9e	Monday Closing Time	na	na
G9f	Hours	0.00	0.00

G9g	Tuesday Opening Time	<i>na</i>	na
G9h	Tuesday Closing Time	<i>na</i>	na
G9i	Hours	<i>0.00</i>	0.00
G9j	Wednesday Opening Time	<i>na</i>	na
G9k	Wednesday Closing Time	<i>na</i>	na
G9l	Hours	<i>0.00</i>	0.00
G9m	Thursday Opening Time	<i>na</i>	na
G9n	Thursday Closing Time	<i>na</i>	na
G9o	Hours	<i>0.00</i>	0.00
G9p	Friday Opening Time	<i>na</i>	na
G9q	Friday Closing Time	<i>na</i>	na
G9r	Hours	<i>0.00</i>	0.00
G9s	Saturday Opening Time	<i>na</i>	na
G9t	Saturday Closing Time	<i>na</i>	na
G9t	Hours	<i>0.00</i>	0.00
(G9.1)	Metro Status Code (hidden)		
(G9.2)	Outlet Type Code (hidden)		
	Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)		
G10		<i>0.00</i>	0.00
G11	Number of Bookmobiles	<i>0</i>	0

Main Library (H1 - H17)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	<i>Cold Spring Branch</i>	Cold Spring Branch
		<i>3920</i>	
H2	Street Address	<i>Alexandria Pike</i>	3920 Alexandria Pike
H3	City	<i>Cold Spring</i>	Cold Spring
H4	Zip Code	<i>41076</i>	41076
H5	Zip4	<i>1800</i>	1800
H6	Phone	<i>(859) 781-6166</i>	(859) 781-6166
H7	Fax	<i>(859) 572-5032</i>	(859) 572-5032
H8	Square Footage	<i>14,600</i>	14,600
H9	Meeting Room Square Footage	<i>936</i>	936
H10	Number of Groups Using Meeting Room	<i>50</i>	59
H11	Number of Meetings Held	<i>100</i>	118
H12	Library Visits	<i>194,393</i>	192,784

H13	Number of Registered Borrowers	22,262	21,233
H14	Users of Public Internet Computers per Year	11,947	13,461
H15	Reference Transactions	55,796	60,502
Hours Open to the Public			
H16a	Sunday Opening Time	1pm	1pm
H16b	Sunday Closing Time	5pm	5pm
H16c	Hours	4.00	4.00
H16d	Monday Opening Time	9am	9am
H16e	Monday Closing Time	9pm	9pm
H16f	Hours	12.00	12.00
H16g	Tuesday Opening Time	9am	9am
H16h	Tuesday Closing Time	9pm	9pm
H16i	Hours	12.00	12.00
H16j	Wednesday Opening Time	9am	9am
H16k	Wednesday Closing Time	9pm	9pm
H16l	Hours	12.00	12.00
H16m	Thursday Opening Time	9am	9am
H16n	Thursday Closing Time	9pm	9pm
H16o	Hours	12.00	12.00
H16p	Friday Opening Time	9am	9am
H16q	Friday Closing Time	7pm	7pm
H16r	Hours	10.00	10.00
H16s	Saturday Opening Time	9am	9am
H16t	Saturday Closing Time	5pm	5pm
H16u	Hours	8.00	8.00
H17	Total Hours Open to the Public (H16c + H16f + H16i + H16l + H16o + H16r + H16u)	70.00	70.00

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	14,600	14,600
I2	Branch Libraries (sum of E8 branch data)	42,000	42,000
I3	Total (I1 + I2)	56,600	56,600

Meeting Room Square Footage

I4	Main Library (from H9)	936	936
I5	Branch Libraries (sum of E9 branch data)	1,950	1,950
I6	Total (I4 + I5)	2,886	2,886

No. of Groups Using Meeting Room

I7	Main Library (from H10)	50	59
I8	Branch Libraries (sum of E10 branch data)	181	244

I9	Total (I7 + I8)	231	303
Number of Meetings Held			
I10	Main Library (from H11)	100	118
I11	Branch Libraries (sum of E11 branch data)	369	488
I12	Total (I10 + I11)	469	606
Library Visits			
I13	Main Library (from H12)	194,393	192,784
I14	Branch Libraries (sum of E12 branch data)	383,904	399,562
I15	Bookmobiles (sum of G5 branch data)	0	0
I16	Total (I13 + I14 + I15)	578,297	592,346
Number of Registered Borrowers			
I17	Main Library (from H13)	22,262	21,233
I18	Branch Libraries (sum of E13 branch data)	32,872	30,592
I19	Bookmobiles (sum of G6 branch data)	0	0
I20	Total (I17 + I18 + I19)	55,134	51,825
Users of Public Internet Computers per Year			
I21	Main Library (from H14)	11,947	13,461
I22	Branch Libraries (sum of E14 branch data)	24,741	26,863
I23	Bookmobiles (sum of G7 branch data)	0	0
I24	Total (I21 + I22 + I23)	36,688	40,324
Reference Transactions			
I25	Main Library (from H15)	55,796	60,502
I26	Branch Libraries (sum of E15 branch data)	90,844	116,155
I27	Bookmobiles (sum of G8 branch data)	0	0
I28	Total (I25 + I26 + I27)	146,640	176,657
Public Service Hours per Year			
I29	Main Library (H17 * 52)	3,640.00	3,640.00
I30	Branch Libraries (sum of E17 branch data * 52)	7,280.00	7,280.00
I31	Bookmobiles (sum of G10 bookmobile data * 52)	0.00	0.00
I32	Total (I29 + I30 + I31)	10,920.00	10,920.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

	Number of Librarians with an ALA		
J1	Accredited Master's Degree in Library Science	19	20
	Number of Librarians with Non ALA		
J2	Accredited Master's Degree in Library Science	0	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	0	0
J4	Number of Librarians with a Bachelor's Degree in Library Science	0	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	0.5	.5
J6	Number of Librarians with Less Than a Bachelor's Degree	0	0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	19.50	20.50
J8	All Other Paid Staff	36.5	37.5
J9	Total Paid Employees (J7 + J8):	56.00	58.00

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	50,508	53,104
K2	Adult Nonfiction	61,457	56,266
K3	Juvenile Fiction	62,086	64,217
K4	Juvenile Nonfiction	34,115	34,837
K5	Total (K1 + K2 + K3 + K4)	208,166	208,424

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	708	1,368
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Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or

permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Each database is counted individually even if access to several databases is supported through the same vendor interface.

K7a	Local	6	8
	State (State Government or State Library) **		
K7b	Include 30 KYVL databases **	30	30
	Other Cooperative Agreements (or Consortia) within State or Region		
K7c		2	2
K7	Total Licensed Databases (K7a+K7b+K7c)	38	40
K8	Current Electronic Serial Subscriptions	0	0
K9	Audio Books	12,793	10,394
K10	Audio Compact Discs	10,951	11,209
K11	Other Audio	0	0
K12	Audio (K9 + K10 + K11)	23,744	21,603
K13	Video	24,288	23,230
K14	Other Audiovisual Materials	2,275	1,604
K15	Total Audiovisual Materials(K12 + K13 + K14):	50,307	46,437
Serial Subscriptions			
K16	Current Print Serial Subscriptions	395	393
K17	Book/Serial Volumes (K5 + K16)	208,561	208,817

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan

transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Book Circulation Adult Fiction

L1	Main Library	77,535	77,814
L2	All Branches	99,480	100,935
L3	Bookmobile/Outreach	0	0
L4	Total (L1 + L2 + L3)	177,015	178,749

Book Circulation Adult Nonfiction

L5	Main Library	42,383	43,263
L6	All Branches	70,554	68,800
L7	Bookmobile/Outreach	0	0
L8	Total (L5 + L6+ L7)	112,937	112,063

Book Circulation Juvenile Fiction

L9	Main Library	66,408	67,204
L10	All Branches	109,216	114,809
L11	Bookmobile/Outreach	0	0
L12	Total (L9 + L10+ L11)	175,624	182,013

Book Circulation Juvenile Nonfiction

L13	Main Library	17,520	17,202
L14	All Branches	22,368	21,836
L15	Bookmobile/Outreach	0	0
L16	Total (L13 + L14 + L15)	39,888	39,038

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	203,846	205,483
L18	All Branches (L2 + L6 + L10 + L14)	301,618	306,380
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	0	0
L20	Total (L4 + L8 + L12+ L16)	505,464	511,863

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	16,992	16,783
L22	All Branches	21,114	20,944
L23	Bookmobile/Outreach	0	0
L24	Total (L21 + L22 + L23)	38,106	37,727

Audiovisual Circulation Other Audio

L25	Main Library	27,268	26,181
L26	All Branches	39,389	39,632
L27	Bookmobile/Outreach	0	0
	Total (L25 + L26 +		

L28	L27)	66,657	65,813
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Audiovisual Circulation Videos

L29	Main Library	137,345	138,437
L30	All Branches	228,519	226,855
L31	Bookmobile/Outreach	0	0
L32	Total (L29 + L30 + L31)	365,864	365,292

Audiovisual Circulation Other

L33	Main Library	6,935	7,779
L34	All Branches	9,123	10,630
L35	Bookmobile/Outreach	0	0
L36	Total (L33 + L34 + L35)	16,058	18,409

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	188,540	189,180
L38	All Branches (L22 + L26 + L30 + L34)	298,145	298,061
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0	0
L40	Total (L24 + L28 + L32 + L36)	486,685	487,241

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	766	1,319
L42	All Branches	1,532	2,638
L43	Bookmobile/Outreach	0	0
L44	Total (L41 + L42 + L43)	2,298	3,957

Total Circulation

L45	Main Library (L17 + L37 + L41)	393,152	395,982
L46	All Branches (L18 + L38 + L42)	601,295	607,079
L47	Bookmobile/Outreach (L19 + L39 + L43)	0	0
L48	Total (L20 + L40 + L44)	994,447	1,003,061

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)

L49	Main Library	104,404	119,557
L50	All Branches	155,556	182,609
L51	Bookmobile/Outreach	0	0
L52	Total (L49 + L50 + L51)	259,960	302,166

In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	22,142	22,338
M2	All Branches	44,719	45,794
M3	Bookmobile	0	0
M4	Total (M1 + M2 + M3)	66,861	68,132

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	4,640	3,469
N2	Nonprint	2,151	1,765
N3	Total (N1 + N2):	6,791	5,234

Borrowed From

N4	Print	3,162	3,065
N5	Nonprint	1,202	1,059
N6	Total (N4 + N5):	4,364	4,124

Programs (O1 - O56)

Infant/Toddler - *number of programs*

O1	Main Library	128	154
O2	All Branches	306	309
O3	Bookmobile/Outreach	0	0
O4	Total (O1 + O2 + O3)	434	463

Infant/Toddler - *number of attendees*

O5	Main Library	1,660	1,356
O6	All Branches	4,578	4,667
O7	Bookmobile/Outreach	0	0
O8	Total (O5 + O6 + O7)	6,238	6,023

Preschool - *number of programs*

O9	Main Library	37	37
O10	All Branches	116	154
O11	Bookmobile/Outreach	0	0
O12	Total (O9 + O10 + O11)	153	191

Preschool - *number of attendees*

O13	Main Library	303	231
O14	All Branches	1,621	2,093
O15	Bookmobile/Outreach	0	0
O16	Total (O13 + O14 + O15)	1,924	2,324

Elementary School - *number of programs*

O17	Main Library	36	33
O18	All Branches	81	93
O19	Bookmobile/Outreach	0	0
	Total (O17 + O 18 +		

O20	O19)	117	126
Elementary School - <i>number of attendees</i>			
O21	Main Library	1,200	1,201
O22	All Branches	4,528	4,301
O23	Bookmobile/Outreach	0	0
O24	Total (O21 + O22 + O23)	5,728	5,502
Young Adult (age 13 and older) - <i>number of programs</i>			
O25	Main Library	44	44
O26	All Branches	93	120
O27	Bookmobile/Outreach	0	0
O28	Total (O25 + O26 + O27)	137	164
Young Adult (age 13 and older) - <i>number of attendees</i>			
O29	Main Library	1,035	978
O30	All Branches	2,275	2,361
O31	Bookmobile/Outreach	0	0
O32	Total (O29 + O30 + O31)	3,310	3,339
Other Children's Programs - <i>number of programs</i>			
O33	Main Library	173	207
O34	All Branches	188	241
O35	Bookmobile/Outreach	0	0
O36	Total (O33 + O34 + O35)	361	448
Other Children's Programs - <i>number of attendees</i>			
O37	Main Library	7,468	9,752
O38	All Branches	8,224	8,650
O39	Bookmobile/Outreach	0	0
O40	Total (O37 + O38 + O39)	15,692	18,402
Other Programs - <i>number of programs</i>			
O41	Main Library	88	92
O42	All Branches	214	166
O43	Bookmobile/Outreach	0	0
O44	Total (O41 + O42 + O43)	302	258
Other Programs - <i>number of attendees</i>			
O45	Main Library	2,262	3,294
O46	All Branches	1,885	2,539
O47	Bookmobile/Outreach	0	0
O48	Total (O45 + O46 + O47)	4,147	5,833
Total Number Of Programs:			
O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	506	567
	All Branches (O2 + O10		

O50	+ O18 + O26 + O34 + O42)	998	1,083
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	0	0
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	1,504	1,650
Total Program Attendance:			
O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	13,928	16,812
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	23,111	24,611
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	0	0
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	37,039	41,423

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	<i>The Adventures of Barry Ween, Boy Genius 2.0</i>	The Dead Hour
P2	Type of Work	<i>Book</i>	Book
P3	Grounds for Challenge	<i>Offensive Language</i>	Offensive Language
P4	Initiator of Challenge	<i>Patron</i>	Patron
P5	Status of Material	<i>Material(s) Retained</i>	Material(s) Retained
P6	Comments		
P1	Title of Challenged Work		SpongeBob Squarepants: The Essential Guide
P2	Type of Work		Book
P3	Grounds for Challenge		Offensive Language
P4	Initiator of Challenge		Patron
P5	Status of Material		Material(s) Retained
P6	Comments		
P1	Title of Challenged Work		The Last House on the Left
P2	Type of Work		Video
P3	Grounds for Challenge		Violence
P4	Initiator of Challenge		Patron
P5	Status of Material		Material(s) Retained
P6	Comments		

Technology (Q1 - Q4)

Q1	Number of Internet Terminals Used by General Public	76	77
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Q2	Number of Computer Terminals Library Has	136	137
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	403	517
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes	Yes

Planning and Evaluation (S1 - S4)

S1 Describe the current status of your total library program. *Response has been entered*

The unfortunate state of the current economy has a good side in that people are realizing the value of their local library. Statistically, the Library saw solid gains in many areas. In programs, the number of programs offered, the number of people attending, and the quality of the information/entertainment provided all improved. We now have over 560,000 people coming through our doors annually. The work on the building program for a southern location is nearly complete at the time of this writing. We hope, with a stronger local economy, to be able to break ground in 2012 with completion estimated in 2013. We are presently setting aside funds for a collection to fill the shelves in the new building while also increasing funds for the more-popular-than-ever "e-formats" such as e-books. The interest in devices such as the Kindle and iPad have driven a better use of the Kentucky Libraries Unbound offerings. We have dropped participation, however, in the AskWhyKy 24/7 reference project (effective October 1, 2010) as the grant funding had ended and response/usage had not risen to expectations. Plans to hire a new Children's Outreach Librarian in the past year, though funded, were delayed but will be renewed in the coming year. A new Human Resource Manager has been hired, Darci Gressick, and we're happy to have her on staff. Overall, the library program remains strong in Campbell County. Northern Kentucky as a whole is blessed with solid library systems and we're proud to be a part of them.

S2 List service responses chosen during the planning process

a	Basic Literacy	Yes	Yes
b	Business and Career Information	No	No
c	Commons	No	No
d	Community Referral	Yes	Yes
e	Consumer Information	No	No
f	Cultural Awareness	Yes	Yes
g	Current Topics and Titles	Yes	Yes
h	Formal Learning Support	Yes	Yes
i	General Information	Yes	Yes
j	Government Information	No	No
k	Information Literacy	No	No
l	Lifelong Learning	Yes	Yes
m	Local History and Genealogy	Yes	Yes
n	Other Service Responses	na	na

S3	Beginning Date	2007	2007
S4	Ending Date	2011	2011

Personnel Policies (T1 - T20)

Click on the check box if your policy has been reviewed in the last five years

T1	Breaks	Yes	Yes
T2	Disabilities or ADA	Yes	Yes
T3	Evaluations	Yes	Yes
T4	Grievance Procedures	Yes	Yes
T5	Health/Other Insurance	Yes	Yes
T6	Hiring	Yes	Yes
T7	Holidays	Yes	Yes
T8	Inclement Weather	Yes	Yes
T9	Job Descriptions	Yes	Yes
T10	Lateness	Yes	Yes
T11	Family Medical Leave Act (FMLA)	Yes	Yes
T12	Overtime	Yes	Yes
T13	Retirement	Yes	Yes
T14	Salary Payment	Yes	Yes
T15	Sexual Harassment	Yes	Yes
T16	Sick Leave	Yes	Yes
T17	Termination	Yes	Yes
T18	Unpaid Leave	Yes	Yes
T19	Vacation Leave	Yes	Yes
T20	Workweek	Yes	Yes

Library Operation Policies (U1 - U16)

Click on the check box if your policy has been reviewed in the last five years

U1	Building Operation	Yes	Yes
U2	Circulation	Yes	Yes
U3	Collection Management	Yes	Yes
U4	Computer Use	Yes	Yes
U5	Copyright	Yes	Yes
U6	Displays	Yes	Yes
U7	Genealogy	Yes	Yes
U8	Gifts and Appraisal	Yes	Yes
U9	Interlibrary Cooperation	Yes	Yes
U10	Internet Use	Yes	Yes
U11	Material Selection/Complaints	Yes	Yes
U12	Meeting Room	Yes	Yes
U13	Problem Patron	Yes	Yes
U14	Record Retention	Yes	Yes
U15	Library Board	Yes	Yes
U16	What level of Kentucky Library Standards have you received?	<i>Essential (formerly "Basic")</i>	Enhanced

Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	<i>Tuesday</i>	Tuesday
V1.2	Week	<i>Third Week</i>	Third Week
V1.3	Time	<i>4:30 PM - 5:00 PM</i>	4:30 PM - 5:00 PM

President or Chair

V2.1	Name:	<i>Dr. Ann Painter</i>	Dr. Ann Painter
V2.2	P.O. Box or Street:	<i>2976 Fender Road</i>	2976 Fender Road
V2.3	City:	<i>Melbourne</i>	Melbourne
V2.4	Zip:	<i>41059</i>	41059
V2.5	Phone:	<i>(859) 635-7181</i>	(859) 635-7181
V2.6	Term Expires (MM/DD/YYYY):	<i>9/30/2010</i>	9/30/2010
V2.7	Term	<i>Second Term</i>	Second Term
V2.8	Number of Board Meetings Attended	<i>12</i>	11
V2.9	Number of Professional Conferences and or Workshops Attended:	<i>2</i>	1

Vice President or Vice Chair

V3.1	Name:	<i>Rebecca Kelm</i>	Rebecca Kelm
V3.2	P.O. Box or Street:	<i>28 North Montrose Avenue</i>	28 North Montrose Avenue
V3.3	City:	<i>Fort Thomas</i>	Fort Thomas
V3.4	Zip:	<i>41075</i>	41075
V3.5	Phone:	<i>(859) 572-6651</i>	(859) 441-3290
V3.6	Term Expires (MM/DD/YYYY):	<i>9/30/2009</i>	9/30/2013
V3.7	Term	<i>First Term</i>	Second Term
V3.8	Number of Board Meetings Attended	<i>12</i>	12
V3.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	1

Secretary

V4.1	Name:	<i>Angela Siddall</i>	Angela Siddall
V4.2	P.O. Box or Street:	<i>501 East Second Street</i>	501 East Second Street
V4.3	City:	<i>Newport</i>	Newport
V4.4	Zip:	<i>41071</i>	41071
V4.5	Phone:	<i>(859) 261-1316</i>	(859) 261-1316
V4.6	Term Expires (MM/DD/YYYY):	<i>9/30/2009</i>	9/30/2013
V4.7	Term	<i>First Term</i>	Second Term
V4.8	Number of Board Meetings Attended	<i>10</i>	11

V4.9	Number of Professional Conferences and or Workshops Attended:	0	0
Treasurer			
V5.1	Name:	<i>Donald E. Grosenbach</i>	Donald E. Grosenbach
V5.2	P.O. Box or Street:	<i>2 Millstone Court</i>	2 Millstone Court
V5.3	City:	<i>Cold Spring</i>	Cold Spring
V5.4	Zip:	<i>41076</i>	41076
V5.5	Phone:	<i>(859) 441-4897</i>	(859) 441-4897
V5.6	Term Expires (MM/DD/YYYY):	<i>9/30/2012</i>	9/30/2012
V5.7	Term	<i>Second Term</i>	Second Term
V5.8	Number of Board Meetings Attended	<i>11</i>	11
V5.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	0
Member			
V6.1	Name:	<i>Dr. Judy Voelker</i>	Dr. Judy Voelker
V6.2	P.O. Box or Street:	<i>322 Grandview</i>	322 Grandview
V6.3	City:	<i>Bellevue</i>	Bellevue
V6.4	Zip:	<i>41073</i>	41073
V6.5	Phone:	<i>(859) 816-7603</i>	(859) 816-7603
V6.6	Term Expires (MM/DD/YYYY):	<i>9/30/2012</i>	9/30/2012
V6.7	Term	<i>First Term</i>	First Term
V6.8	Number of Board Meetings Attended	<i>11</i>	10
V6.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	1