

Campbell County Public Library District

2009 Kentucky Annual Report of Public Libraries

		<i>PREVIOUS YEAR</i>	CURRENT YEAR
General Information (A1 - A16)			
A1	County	<i>Campbell</i>	Campbell
A2	Estimated Population	<i>86858</i>	86858
A3	Library Name	<i>Campbell County Public Library District</i>	Campbell County Public Library District
(A3.1)	Interlibrary Relationship Code (hidden)	<i>NO</i>	NO
Street Address			
A4	Street Address	<i>3920 Alexandria Pike</i>	3920 Alexandria Pike
A5	City	<i>Cold Spring</i>	Cold Spring
A6	Zip Code	<i>41076</i>	41076
A7	Zip4	<i>1800</i>	1800
Mailing Address			
A8	Mailing Address	<i>3920 Alexandria Pike</i>	3920 Alexandria Pike
A9	City	<i>Cold Spring</i>	Cold Spring
A10	Zip Code	<i>41076</i>	41076
A11	Zip4	<i>1800</i>	1800
A12	Phone	<i>(859) 781-6166</i>	(859) 781-6166
A13	Web Address	<i>www.cc-pl.org</i>	www.cc-pl.org
Tax Rates (expressed as per \$100; i.e., .20 or .015)			
A14	Real	<i>0.064</i>	0.065
A15	Personal	<i>0.0981</i>	0.0963
A16	Motor Vehicle/Water Craft	<i>0.026</i>	0.026
(A17)	FSCS Public Library Definition (hidden)	<i>Y</i>	Y
(A18)	Geographic Code (hidden)	<i>CO1</i>	CO1
(A19)	Legal Basis Code (hidden)	<i>LD</i>	LD
(A20)	Administrative Structure Code (hidden)	<i>MO</i>	MO
(A21)	Number of Central Libraries (hidden)		
(A22)	Legal Service Area Boundary Change (hidden)	<i>N</i>	N
(A23)	Reporting Period Starting Date (hidden)	<i>7/1/2007</i>	7/1/2008
(A24)	Reporting Period Ending Date (hidden)	<i>6/30/2008</i>	6/30/2009

Operating Revenue (B1 - B24)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Local Government Revenue

B1	Library Tax	\$3,365,975	\$3,725,841
B2	Other	\$0	\$0
B3	Local Government Revenue Total (B1 + B2):	\$3,365,975	\$3,725,841

State Government Revenue

B4	State Aid Grant	\$73,418	\$62,456
B5	Headquarters Grant	\$0	\$0
B6	Construction Debt-Assistance Grant	\$114,043	\$114,043
B7	Institutions Grant	\$0	\$0
B8	Bookmobile Repair and Outreach Vehicle Grant	\$0	\$0
B9	Kentucky Talking Book Library Grant	\$0	\$0
B10	Other State Government Revenue	\$0	\$0
B11	State Government Revenue Total (sum B4 through B10)	\$187,461	\$176,499

Federal Government Revenue

B12	Library Technology Automation Grant	\$0	\$0
B13	Library Technology Innovation Grant	\$0	\$0
B14	Kentucky Talking Book Library Grant	\$0	\$0
B15	Prime Time Family Reading Time	\$0	\$0
B16	Live Homework Help Grant	\$0	\$0
B18	Continuing Education Grant	\$0	\$0
B19	Library Programming Grant	\$0	\$0
B20	Other Federal Government Revenue	\$12,625	\$12,754
B21	Federal Government Revenue Total (sum B12 through B20)	\$12,625	\$12,754
B22	Other Operating Revenue	\$182,032	\$631,762
B23	Total Operating Revenue (B3+B11+B21+B22):	\$3,748,093	\$4,546,856

Operating Expenditures (C1 - C37)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$300,232	\$286,453
C2	Electronic Materials Expenditures	\$26,700	\$49,995
C3	Audiovisual Materials	\$119,309	\$148,264
C4	Other Library Materials	\$37,705	\$41,123
C5	Collection Expenditures Total (C1 through C4)	\$483,946	\$525,835

Salary Expenditures

C6	Library Director	\$68,472	\$71,104
C7	Other Certified Library Personnel	\$646,438	\$766,345
C8	Other Non-Certified Library Personnel	\$979,812	\$919,894
C9	Salary Expenditures Total (C6 + C7 + C8)	\$1,694,722	\$1,757,343

Fringe Benefits

C10	Required Fringe Benefits	\$138,716	\$145,122
C11	Retirement (Employer's Share)	\$221,475	\$197,610
C12	Medical Insurance (Employer's Share)	\$105,806	\$112,249
C13	Other	\$37,216	\$36,589
C14	Fringe Benefits Total (C10 + C11 + C12 + C13):	\$503,213	\$491,570
C15	Total Staff Expenditures (C9 + C14)	\$2,197,935	\$2,248,913

Other Operations

C16	Building Repair	\$26,558	\$22,773
C17	Building Maintenance	\$59,031	\$52,522
C18	Telephone Voice Line(s) Only	\$21,311	\$21,691
C19	Office Supplies, Program Supplies, Postage	\$101,290	\$109,474
C20	Insurance	\$37,781	\$39,941
C21	Public Relations	\$47,544	\$54,157
C22	Utilities	\$86,438	\$90,796
C23	Professional Fees	\$15,085	\$21,692
C24	Audit Fee	\$9,425	\$7,000
C25	Fiscal Year that Audit Covers	<i>FY 2006-2007</i>	FY 2007-2008
C26	Repair and Replacement of Furnishings	\$41,649	\$20,473
C27	Other	\$365,110	\$836,525
C28	Specify	<i>Association Dues, KARP Interest, Mortgages</i>	Assoc Dues, Mortgages
C29	Other	\$58,093	\$15,386
C30	Specify	<i>Misc, Travel, Contracted Computer Services, Board Activities</i>	Misc, Board Activities, Travel
C31	Total Other Operating Expenditures (C16+C17+C18+C19+C20+C21+C22+C23+C24+C26+C27+C29)	\$869,315	\$1,292,430
C32	Bookmobile/Extended Services	\$1,847	\$2,092
C33	Continuing Education	\$20,171	\$21,795
C34	Operating Expenditures for Electronic Access	\$19,518	\$99,091
C35	Total Operating Expenditures (C5 + C15 + C31 + C32 + C33 + C34):	\$3,592,732	\$4,190,156

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site

acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C36	Capital Outlay Expenditures	\$461,980	\$0
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Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C37a	Local - Capital Revenue	\$0	\$0
C37b	State - Capital Revenue	\$0	\$0
C37c	Federal - Capital Revenue	\$0	\$0
C37d	Other - Capital Revenue	\$0	\$0
C37	Total Capital Revenue (C37a through C37d)	\$0	\$0

Branch Libraries (E1- E18)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

E1	Branch Library Name	Philip N. Carrico Branch
E2	Street Address	1000 Highland Avenue
E3	City	Fort Thomas
E4	Zip Code	41075
E5	Zip4	1631
E6	Phone	(859) 572-5033
E7	Fax	(859) 572-5038
E8	Square Footage	15,000
E9	Meeting Room Square Footage	900
E10	Number of Groups Using Meeting Room	46
E11	Number of Meetings Held	93
E12	Library Visits	197,704
E13	Number of Registered Borrowers	14,551
E14	Users of Public Internet Computers per Year	10,894
E15	Reference Transactions	35,126

E16a	Sunday Opening Time	1pm
E16b	Sunday Closing Time	5pm
E16c	Hours	4.00
E16d	Monday Opening Time	9am
E16e	Monday Closing Time	9pm
E16f	Hours	12.00
E16g	Tuesday Opening Time	9am
E16h	Tuesday Closing Time	9pm
E16i	Hours	12.00
E16j	Wednesday Opening Time	9am
E16k	Wednesday Closing Time	9pm
E16l	Hours	12.00
E16m	Thursday Opening Time	9am
E16n	Thursday Closing Time	9pm
E16o	Hours	12.00
E16p	Friday Opening Time	9am
E16q	Friday Closing Time	7pm
E16r	Hours	10.00
E16s	Saturday Opening Time	9am
E16t	Saturday Closing Time	5pm
E16u	Hours	8.00
(E17.1)	Metro Status Code (hidden)	
(E17.2)	Outlet Type Code (hidden)	
E1	Branch Library Name	Newport Branch
E2	Street Address	901 East Sixth Street
E3	City	Newport
E4	Zip Code	41071
E5	Zip4	1695
E6	Phone	(859) 572-5035
E7	Fax	(859) 572-5036
E8	Square Footage	27,000
E9	Meeting Room Square Footage	1,050
E10	Number of Groups Using Meeting Room	135
E11	Number of Meetings Held	276
E12	Library Visits	186,200
E13	Number of Registered Borrowers	18,321
E14	Users of Public Internet Computers per Year	13,847
E15	Reference Transactions	55,718
E16a	Sunday Opening Time	1pm
E16b	Sunday Closing Time	5pm
E16c	Hours	4.00
E16d	Monday Opening Time	9am
E16e	Monday Closing Time	9pm
E16f	Hours	12.00
E16g	Tuesday Opening Time	9am
E16h	Tuesday Closing Time	9pm

E16i	Hours	12.00
E16j	Wednesday Opening Time	9am
E16k	Wednesday Closing Time	9pm
E16l	Hours	12.00
E16m	Thursday Opening Time	9am
E16n	Thursday Closing Time	9pm
E16o	Hours	12.00
E16p	Friday Opening Time	9am
E16q	Friday Closing Time	7pm
E16r	Hours	10.00
E16s	Saturday Opening Time	9am
E16t	Saturday Closing Time	5pm
E16u	Hours	8.00
(E17.1)	Metro Status Code (hidden)	
(E17.2)	Outlet Type Code (hidden)	
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	<i>140.00</i> 140.00
E18	Number of Branches	2 2

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number	W2375
F2	Vehicle Year, Make, and Model	2002 Plymouth Voyager
F3	Mileage on Odometer	69,785
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	30

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours on the Road Per Day in an Average Week

G1	License Number	na
G2	Serial Number	na
G3	Year	N/A
G4	Owner of Vehicle	N/A
G5	Bookmobile Visits (number of persons entering the bookmobile)	0

G6	Number of Registered Borrowers		0
G7	Users of Public Internet Computers per Year		0
G8	Reference Transactions		0
G9a	Sunday Opening Time		na
G9b	Sunday Closing Time		na
G9c	Hours		0.00
G9d	Monday Opening Time		na
G9e	Monday Closing Time		na
G9f	Hours		0.00
G9g	Tuesday Opening Time		na
G9h	Tuesday Closing Time		na
G9i	Hours		0.00
G9j	Wednesday Opening Time		na
G9k	Wednesday Closing Time		na
G9l	Hours		0.00
G9m	Thursday Opening Time		na
G9n	Thursday Closing Time		na
G9o	Hours		0.00
G9p	Friday Opening Time		na
G9q	Friday Closing Time		na
G9r	Hours		0.00
G9s	Saturday Opening Time		na
G9t	Saturday Closing Time		na
G9t	Hours		0.00
(G9.1)	Metro Status Code (hidden)		
(G9.2)	Outlet Type Code (hidden)		
	Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)	<i>0.00</i>	0.00
G11	Number of Bookmobiles	<i>0</i>	0

Main Library (H1 - H17)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	<i>Campbell County Public Library District 3920</i>	Cold Spring Branch
H2	Street Address	<i>Alexandria Pike</i>	3920 Alexandria Pike
H3	City	<i>Cold Spring</i>	Cold Spring
H4	Zip Code	<i>41076</i>	41076
H5	Zip4	<i>1800</i>	1800
H6	Phone	<i>(859) 781-6166</i>	(859) 781-6166
H7	Fax	<i>(859) 572-5032</i>	(859) 572-5032

H8	Square Footage	<i>14,600</i>	14,600
H9	Meeting Room Square Footage	<i>936</i>	936
H10	Number of Groups Using Meeting Room	<i>52</i>	50
H11	Number of Meetings Held	<i>104</i>	100
H12	Library Visits	<i>190,739</i>	194,393
H13	Number of Registered Borrowers	<i>22,459</i>	22,262
H14	Users of Public Internet Computers per Year	<i>12,638</i>	11,947
H15	Reference Transactions	<i>62,244</i>	55,796
(H15.1)	Metro Status Code (hidden)		
(H15.2)	Outlet Type Code (hidden)		
Hours Open to the Public			
H16a	Sunday Opening Time	<i>1pm</i>	1pm
H16b	Sunday Closing Time	<i>5pm</i>	5pm
H16c	Hours	<i>4.00</i>	4.00
H16d	Monday Opening Time	<i>9am</i>	9am
H16e	Monday Closing Time	<i>9pm</i>	9pm
H16f	Hours	<i>12.00</i>	12.00
H16g	Tuesday Opening Time	<i>9am</i>	9am
H16h	Tuesday Closing Time	<i>9pm</i>	9pm
H16i	Hours	<i>12.00</i>	12.00
H16j	Wednesday Opening Time	<i>9am</i>	9am
H16k	Wednesday Closing Time	<i>9pm</i>	9pm
H16l	Hours	<i>12.00</i>	12.00
H16m	Thursday Opening Time	<i>9am</i>	9am
H16n	Thursday Closing Time	<i>9pm</i>	9pm
H16o	Hours	<i>12.00</i>	12.00
H16p	Friday Opening Time	<i>9am</i>	9am
H16q	Friday Closing Time	<i>7pm</i>	7pm
H16r	Hours	<i>10.00</i>	10.00
H16s	Saturday Opening Time	<i>9am</i>	9am
H16t	Saturday Closing Time	<i>5pm</i>	5pm
H16u	Hours	<i>8.00</i>	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	<i>70.00</i>	70.00

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	<i>14,600</i>	14,600
I2	Branch Libraries (sum of E8 branch data)	<i>42,000</i>	42,000
I3	Total (I1 + I2)	<i>56,600</i>	56,600
Meeting Room Square Footage			
I4	Main Library (from H9)	<i>936</i>	936
I5	Branch Libraries (sum of E9 branch data)	<i>1,950</i>	1,950
I6	Total (I4 + I5)	<i>2,886</i>	2,886

No. of Groups Using Meeting Room			
I7	Main Library (from H10)	52	50
I8	Branch Libraries (sum of E10 branch data)	145	181
I9	Total (I7 + I8)	197	231
Number of Meetings Held			
I10	Main Library (from H11)	104	100
I11	Branch Libraries (sum of E11 branch data)	292	369
I12	Total (I10 + I11)	396	469
Library Visits			
I13	Main Library (from H12)	190,739	194,393
I14	Branch Libraries (sum of E12 branch data)	365,576	383,904
I15	Bookmobiles (sum of G5 branch data)	0	0
I16	Total (I13 + I14 + I15)	556,315	578,297
Number of Registered Borrowers			
I17	Main Library (from H13)	22,459	22,262
I18	Branch Libraries (sum of E13 branch data)	32,679	32,872
I19	Bookmobiles (sum of G6 branch data)	0	0
I20	Total (I17 + I18 + I19)	55,138	55,134
Users of Public Internet Computers per Year			
I21	Main Library (from H14)	12,638	11,947
I22	Branch Libraries (sum of E14 branch data)	23,525	24,741
I23	Bookmobiles (sum of G7 branch data)	0	0
I24	Total (I21 + I22 + I23)	36,163	36,688
Reference Transactions			
I25	Main Library (from H15)	62,244	55,796
I26	Branch Libraries (sum of E15 branch data)	76,492	90,844
I27	Bookmobiles (sum of G8 branch data)	0	0
I28	Total (I25 + I26 + I27)	138,736	146,640
Public Service Hours per Year			
I29	Main Library (H17 * 52)	3,640.00	3,640.00
I30	Branch Libraries (sum of E17 branch data * 52)	7,280.00	7,280.00
I31	Bookmobiles (sum of G10 bookmobile data * 52)	0.00	0.00
I32	Total (I29 + I30 + I31)	10,920.00	10,920.00

Library Staff (J1- J10)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions

are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	18.5	19
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	0	0
J4	Number of Librarians with a Bachelor's Degree in Library Science	0	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	0	0.5
J6	Number of Librarians with Less Than a Bachelor's Degree	0	0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	18.50	19.50
J8	All Other Paid Staff	40	36.5
J9	Total Paid Employees (J7 + J8):	58.50	56.00
Number of Staff (Not FTE)			
J10	Number of Staff Without Current Appropriate KY Certificate Of Librarianship	0	2

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	51,252	50,508
K2	Adult Nonfiction	61,413	61,457
K3	Juvenile Fiction	58,278	62,086
K4	Juvenile Nonfiction	34,062	34,115
K5	Total (K1 + K2 + K3 + K4)	205,005	208,166

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	319	708
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Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region**. A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8**. Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

K7a	Local	6	6
K7b	State (State Government or State Library) ** Include 30 KYVL databases **	48	30
K7c	Other Cooperative Agreements (or Consortia) within State or Region	2	2
K7	Total Licensed Databases (K7a+K7b+K7c)	56	38
K8	Current Electronic Serial Subscriptions	0	0
K9	Audio Books	11,250	12,793
K10	Audio Compact Discs	9,703	10,951
K11	Other Audio	0	0
K12	Audio (K9 + K10 + K11)	20,953	23,744
K13	Video	22,956	24,288
K14	Other Audiovisual Materials	1,939	2,275
K15	Total Audiovisual Materials(K12 + K13 + K14):	45,848	50,307
Serial Subscriptions			
K16	Current Print Serial Subscriptions	407	395
K17	Book/Serial Volumes (K5 + K16)	205,412	208,561

Circulation (L1 - L52)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Book Circulation Adult Fiction

L1	Main Library	76,582	77,535
L2	All Branches	102,104	99,480
L3	Bookmobile/Outreach	0	0
L4	Total (L1 + L2 + L3)	178,686	177,015

Book Circulation Adult Nonfiction

L5	Main Library	41,647	42,383
L6	All Branches	69,791	70,554
L7	Bookmobile/Outreach	0	0
L8	Total (L5 + L6+ L7)	111,438	112,937

Book Circulation Juvenile Fiction

L9	Main Library	65,087	66,408
L10	All Branches	110,057	109,216
L11	Bookmobile/Outreach	0	0
L12	Total (L9 + L10+ L11)	175,144	175,624

Book Circulation Juvenile Nonfiction

L13	Main Library	17,719	17,520
L14	All Branches	19,781	22,368
L15	Bookmobile/Outreach	0	0
L16	Total (L13 + L14 + L15)	37,500	39,888

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	201,035	203,846
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L18	All Branches (L2 + L6 + L10 + L14)	301,733	301,618
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	0	0
L20	Total (L4 + L8 + L12+ L16)	502,768	505,464

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	17,238	16,992
L22	All Branches	21,901	21,114
L23	Bookmobile/Outreach	0	0
L24	Total (L21 + L22 + L23)	39,139	38,106

Audiovisual Circulation Other Audio

L25	Main Library	25,487	27,268
L26	All Branches	37,226	39,389
L27	Bookmobile/Outreach	0	0
L28	Total (L25 + L26 + L27)	62,713	66,657

Audiovisual Circulation Videos

L29	Main Library	143,124	137,345
L30	All Branches	220,382	228,519
L31	Bookmobile/Outreach	0	0
L32	Total (L29 + L30 + L31)	363,506	365,864

Audiovisual Circulation Other

L33	Main Library	6,146	6,935
L34	All Branches	7,310	9,123
L35	Bookmobile/Outreach	0	0
L36	Total (L33 + L34 + L35)	13,456	16,058

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	191,995	188,540
L38	All Branches (L22 + L26 + L30 + L34)	286,819	298,145
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0	0
L40	Total (L24 + L28 + L32 + L36)	478,814	486,685

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	370	766
L42	All Branches	740	1,532
L43	Bookmobile/Outreach	0	0
L44	Total (L41 + L42 + L43)	1,110	2,298

Total Circulation

L45	Main Library (L17 + L37 + L41)	393,400	393,152
L46	All Branches (L18 + L38 + L42)	589,292	601,295
	Bookmobile/Outreach (L19 + L39 +		

L47	L43)	0	0
L48	Total (L20 + L40 + L44)	982,692	994,447
Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16)			
L49	Main Library	82,806	104,404
L50	All Branches	132,538	155,556
L51	Bookmobile/Outreach	0	0
L52	Total (L49 + L50 + L51)	215,344	259,960

In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	16,701	22,142
M2	All Branches	20,642	44,719
M3	Bookmobile	13,384	0
M4	Total (M1 + M2 + M3)	50,727	66,861

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	3,741	4,640
N2	Nonprint	2,049	2,151
N3	Total (N1 + N2):	5,790	6,791

Borrowed From

N4	Print	3,605	3,162
N5	Nonprint	1,069	1,202
N6	Total (N4 + N5):	4,674	4,364

Programs (O1 - O56)

Infant/Toddler - *number of programs*

O1	Main Library	76	128
O2	All Branches	190	306
O3	Bookmobile/Outreach	0	0
O4	Total (O1 + O2 + O3)	266	434

Infant/Toddler - *number of attendees*

O5	Main Library	1,028	1,660
O6	All Branches	3,585	4,578
O7	Bookmobile/Outreach	0	0
O8	Total (O5 + O6 + O7)	4,613	6,238

Preschool - *number of programs*

O9	Main Library	26	37
O10	All Branches	79	116
O11	Bookmobile/Outreach	0	0
O12	Total (O9 + O10 + O11)	105	153

Preschool - *number of attendees*

O13	Main Library	229	303
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O14	All Branches	1,128	1,621
O15	Bookmobile/Outreach	0	0
O16	Total (O13 + O14 + O15)	1,357	1,924
Elementary School - <i>number of programs</i>			
O17	Main Library	28	36
O18	All Branches	63	81
O19	Bookmobile/Outreach	0	0
O20	Total (O17 + O 18 + O19)	91	117
Elementary School - <i>number of attendees</i>			
O21	Main Library	1,338	1,200
O22	All Branches	3,113	4,528
O23	Bookmobile/Outreach	0	0
O24	Total (O21 + O22 + O23)	4,451	5,728
Young Adult (age 13 and older) - <i>number of programs</i>			
O25	Main Library	52	44
O26	All Branches	113	93
O27	Bookmobile/Outreach	0	0
O28	Total (O25 + O26 + O27)	165	137
Young Adult (age 13 and older) - <i>number of attendees</i>			
O29	Main Library	1,307	1,035
O30	All Branches	2,592	2,275
O31	Bookmobile/Outreach	0	0
O32	Total (O29 + O30 + O31)	3,899	3,310
Other Children's Programs - <i>number of programs</i>			
O33	Main Library	101	173
O34	All Branches	172	188
O35	Bookmobile/Outreach	0	0
O36	Total (O33 + O34 + O35)	273	361
Other Children's Programs - <i>number of attendees</i>			
O37	Main Library	5,224	7,468
O38	All Branches	9,999	8,224
O39	Bookmobile/Outreach	0	0
O40	Total (O37 + O38 + O39)	15,223	15,692
Other Programs - <i>number of programs</i>			
O41	Main Library	91	88
O42	All Branches	210	214
O43	Bookmobile/Outreach	0	0
O44	Total (O41 + O42 + O43)	301	302
Other Programs - <i>number of attendees</i>			
O45	Main Library	1,521	2,262
O46	All Branches	1,868	1,885
O47	Bookmobile/Outreach	0	0
O48	Total (O45 + O46 + O47)	3,389	4,147
Total Number Of Programs:			
O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	374	506
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	827	998

O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	0	0
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	1,201	1,504
Total Program Attendance:			
O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	10,647	13,928
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	22,285	23,111
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	0	0
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	32,932	37,039

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	The Adventures of Barry Ween, Boy Genius 2.0
P2	Type of Work	Book
P3	Grounds for Challenge	Offensive Language
P4	Initiator of Challenge	Patron
P5	Status of Material	Material(s) Retained
P6	Comments	

Technology (Q1 - Q4)

Q1	Number of Internet Terminals Used by General Public	82	76
Q2	Number of Computer Terminals Library Has	142	136
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	339	403
Q4	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes	Yes

Planning and Evaluation (S1 - S4)

FY2008-09 was another good year for the Campbell County Public Library. The Library celebrated its 30th Anniversary on September 5, 2008. A luncheon event was held for former staff, former trustees, and former Friends supporters. In honor of Janet Grant Dosch (a long time trustee), several local governments (Bellevue, Dayton, and the Campbell County Fiscal Court) declared September 5, 2008 to be Janet Grant Dosch Day. The Library contracted with Northern Kentucky University for the revision of the main part of its website. The children's section was revised last year. Once the new main site is launched, NKU has been contracted to revise the teen portion. The new site is written (and updated) using a new open source platform called Joomla. Several interactive elements are being implemented with it, including a blog. The Library's programs during FY2008-09 were very well received. We celebrated our second year with the regional One Book One Community project. This is a growing and popular program. We recognized National Library Week, El Dia de

S1	Describe the current status of your total library program.	<i>Response has been entered</i>	<p>los Libros, National Library Card Sign Up Month, and Teen Read Week. The number of programs held for all age levels (1504) and the attendance (37,059) were incredible. We have continued to gather books for the South Branch. There are presently about 3000 items that are staged for the new branch. The Library entered into an annual weeding cycle in January 2009. The new cycle calls for all areas of the collection to be cleared of outdated, unneeded, or unused items. This effort will be the first organized deselection of the entire system's collection ever. The State Library continues to see cuts in funding that are being passed along to libraries at the local level. There is simply no other choice at this point. The Library also saw a remarkable decrease in the amount of income from interest on its deposits. Fortunately, the Library's income in other areas has remained stable. The troubled economic climate has brought more users to the Library. Both circulation and the number of visitors increased substantially. In August 2008, we began to use a collection service called Unique Management Systems for past due accounts. The service is working fine with no complaints. The amount of funds/materials that have been recovered is not as impressive as hoped. The amount is, however, higher than our returns when we relied on the County Attorney for pursuit of delinquent patrons. In order to accommodate much increased traffic and bandwidth usage, the Library tripled the speed of its internet connection in March 2009. The new network configuration provides 10mbps of speed for Newport. Cold Spring and Fort Thomas each have 4.5mbps connections to Newport and, from there, to the world. The Library will provide superior service to its patrons during the present economic crisis so that patrons will continue to look to their Library once the economic climate has improved.</p>
S2	List service responses chosen during the planning process		
a	Basic Literacy	Yes	Yes
b	Business and Career Information	No	No
c	Commons	No	No
d	Community Referral	Yes	Yes
e	Consumer Information	No	No
f	Cultural Awareness	Yes	Yes
g	Current Topics and Titles	Yes	Yes
h	Formal Learning Support	Yes	Yes
i	General Information	Yes	Yes
j	Government Information	No	No
k	Information Literacy	No	No
l	Lifelong Learning	Yes	Yes
m	Local History and Genealogy	Yes	Yes
n	Other Service Responses	NA	na
S3	Beginning Date	2007	2007
S4	Ending Date	2011	2011

Personnel Policies (T1 - T20)

Click on the check box if your policy has been reviewed in the last five years

T1	Breaks	Yes
T2	Disabilities or ADA	Yes
T3	Evaluations	Yes
T4	Grievance Procedures	Yes
T5	Health/Other Insurance	Yes
T6	Hiring	Yes
T7	Holidays	Yes
T8	Inclement Weather	Yes
T9	Job Descriptions	Yes
T10	Lateness	Yes
T11	Family Medical Leave Act (FMLA)	Yes
T12	Overtime	Yes
T13	Retirement	Yes
T14	Salary Payment	Yes
T15	Sexual Harassment	Yes
T16	Sick Leave	Yes
T17	Termination	Yes
T18	Unpaid Leave	Yes
T19	Vacation Leave	Yes
T20	Workweek	Yes

Library Operation Policies (U1 - U16)

Click on the check box if your policy has been reviewed in the last five years

U1	Building Operation	Yes
U2	Circulation	Yes
U3	Collection Management	Yes
U4	Computer Use	Yes
U5	Copyright	Yes
U6	Displays	Yes
U7	Genealogy	Yes
U8	Gifts and Appraisal	Yes
U9	Interlibrary Cooperation	Yes
U10	Internet Use	Yes
U11	Material Selection/Complaints	Yes
U12	Meeting Room	Yes
U13	Problem Patron	Yes
U14	Record Retention	Yes
U15	Library Board	Yes
U16	What level of Kentucky Library Standards have you received?	<i>Essential (formerly "Basic")</i> Essential (formerly "Basic")

Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	<i>Tuesday</i>	Tuesday
V1.2	Week	<i>Third Week</i>	Third Week
V1.3	Time	<i>4:30 PM - 5:00 PM</i>	4:30 PM - 5:00 PM

President or Chair

V2.1	Name:	<i>Janet Dosch</i>	Dr. Ann Painter
V2.2	P.O. Box or Street:	<i>330 Locust</i>	2976 Fender Road
V2.3	City:	<i>Bellevue</i>	Melbourne
V2.4	Zip:	<i>41073</i>	41059
V2.5	Phone:	<i>(859) 581-5767</i>	(859) 635-7181
V2.6	Term Expires (MM/DD/YYYY):	<i>9/30/2008</i>	9/30/2010
V2.7	Term	<i>Second Term</i>	Second Term
V2.8	Number of Board Meetings Attended	<i>11</i>	12
V2.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	2

Vice President or Vice Chair

V3.1	Name:	<i>Angela Siddall</i>	Rebecca Kelm
V3.2	P.O. Box or Street:	<i>501 East Second Street</i>	28 North Montrose Avenue
V3.3	City:	<i>Newport</i>	Fort Thomas
V3.4	Zip:	<i>41071</i>	41075
V3.5	Phone:	<i>(859) 261-1316</i>	(859) 572-6651
V3.6	Term Expires (MM/DD/YYYY):	<i>9/30/2009</i>	9/30/2009
V3.7	Term	<i>First Term</i>	First Term
V3.8	Number of Board Meetings Attended	<i>11</i>	12
V3.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	1

Secretary

V4.1	Name:	<i>Ann Painter</i>	Angela Siddall
V4.2	P.O. Box or Street:	<i>2976 Fender Road</i>	501 East Second Street
V4.3	City:	<i>Melbourne</i>	Newport
V4.4	Zip:	<i>41059</i>	41071
V4.5	Phone:	<i>(859) 635-7181</i>	(859) 261-1316
V4.6	Term Expires (MM/DD/YYYY):	<i>9/30/2010</i>	9/30/2009
V4.7	Term	<i>Second Term</i>	First Term
V4.8	Number of Board Meetings Attended	<i>11</i>	10
V4.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	0

Treasurer

V5.1	Name:	<i>Donald E. Grosenbach</i>	Donald E. Grosenbach
V5.2	P.O. Box or Street:	<i>2 Millstone Court</i>	2 Millstone Court
V5.3	City:	<i>Cold Spring</i>	Cold Spring
V5.4	Zip:	<i>41076</i>	41076
V5.5	Phone:	<i>(859) 441-4897</i>	(859) 441-4897
V5.6	Term Expires (MM/DD/YYYY):	<i>9/30/2008</i>	9/30/2012
V5.7	Term	<i>First Term</i>	Second Term
V5.8	Number of Board Meetings Attended	<i>11</i>	11

V5.9	Number of Professional Conferences and or Workshops Attended:	<i>1</i>	1
Member			
V6.1	Name:		Dr. Judy Voelker
V6.2	P.O. Box or Street:		322 Grandview
V6.3	City:		Bellevue
V6.4	Zip:		41073
V6.5	Phone:		(859) 816-7603
V6.6	Term Expires (MM/DD/YYYY):		9/30/2012
V6.7	Term		First Term
V6.8	Number of Board Meetings Attended		11
V6.9	Number of Professional Conferences and or Workshops Attended:		1