

**BOARD OF TRUSTEES SPECIAL MEETING  
October 4, 2016  
Cold Spring Branch**

**MINUTES**

**CALL TO ORDER:** President Cathy Howard called the special meeting to order at 6:01 p.m.

**ATTENDANCE:** Board members present were: Cathy Howard, Carla Landon, Christie Fillhardt, Paul Johnson, and Tracy Smith. Also present were Jane Page Steiner, JPS Nonprofit Strategies; JC Morgan, Library Director; and Chantelle Bentley Phillips, Assistant Director.

**REVIEW OF AGENDA:** No changes.

Jane Page Steiner of JPS Nonprofit Strategies introduced herself and led the board through background and exercises on media/public relations.

**NEXT MEETING:** October 19, Wednesday, 5:30 p.m., at the Carrico/Fort Thomas Branch.

**ADJOURNMENT:** Carla Landon moved to adjourn the meeting, Paul Johnson seconded, all were in favor and the motion carried. Cathy Howard called the meeting to an end at 8:11 p.m.

Respectfully Submitted,  
Chantelle Bentley Phillips, Assistant Director

---

Cathy Howard, President

---

Christie Fillhardt, Secretary