

BOARD OF TRUSTEES REGULAR MEETING

August 21, 2012

Newport Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:32 p.m.

ATTENDANCE: Board members present were: Donald Groesenbach, Paul Johnson, Rebecca Kelm, Angela Siddall, and Steven Trumbo. Also present were Louis Kelly, Library Attorney; JC Morgan, Library Director; Ian Holten, ZH Commissioning; Jerry Fields, Facilities Services Specialist; and Darci Gressick, Human Resources Manager.

REVIEW OF AGENDA: No changes.

INVITATION FOR PUBLIC COMMENT:

- Michele Turner of Fort Thomas

ENERGY CONSULTANT'S REPORT: Ian Holten of ZH Commissioning provided an update on the cost savings to date as a result of the changes in energy efficiencies at the branches.

ATTORNEY'S REPORT:

- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library proceed into closed session under KRS 61.810(1)(c) to discuss litigation involving the Library, Don Groesenbach seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into executive session at 5:52 p.m. to discuss litigation involving the Library.
- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library end the closed session, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President announced that the Board of Trustees of the Campbell County Public Library would return to open session at 5:05 p.m.

PRESIDENT'S REPORT: August 29 through 30 a photographer will be available to take pictures to update READ posters; board members should contact Kiki Dreyer Burke to schedule. Rebecca encouraged the board members to attend Library programs as often as possible.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: There were no questions regarding JC Morgan's written report. JC Morgan further reported:

- The special projects CD has expired and been liquidated to repay the Library funds used to pay for the capital campaign feasibility study.

- The State Auditor's report was resubmitted due to issues with the online reporting system.
- The contract for the public copiers has been renegotiated for payment twice per year – \$3,000.00 at the beginning of the fiscal year and a second check based on reconciliation at the end of the year. This year the Library received a second payment of more than \$500.00.
- Dawna Haupt, Library Accountant, will be traveling to McLean County Public Library to work with their director for a couple of days to set up their accounting software. The MCPL Assistant Director will visit CCPL in September and spend time at the branches.

COMMITTEE REPORTS:

- Capital Campaign Committee: The committee will be meeting Thursday, August 23 at the Cold Spring Branch. The campaign kickoff dinner has been rescheduled for November 15, 2012.

UNFINISHED BUSINESS:

- Possible scenarios to support a four branch system if the tax ballot issue should fail:
 - Closing an existing branch
 - Reducing services across all branches
 - Remaining a three branch system
 - Reducing services at select branch(es)

NEW BUSINESS:

- Proposed slate of Board Officers for 2012-2013:
 - Rebecca Kelm, President
 - Angela Siddall, Vice-President
 - Steven Trumbo, Secretary
 - Paul Johnson, Treasurer
 - Cathy Howard, Member

FINANCIAL REPORT: Steven Trumbo moved to approve the financial report, Don Grosenbach seconded the motion, all were in favor and the motion carried.

MINUTES: Steven Trumbo moved to change the wording in the August 2012 minutes regarding the state auditor report to read: "the special report regarding special taxing districts has been submitted to the state auditor", Paul Johnson seconded the motion, all were in favor and the motion carried. Paul Johnson moved to correct the wording to reflect that he abstained from voting on the motion regarding approval of the Board Member Selection Committee recommendations, Steven seconded, all were in favor and the motion carried.

NEXT MEETING: Tuesday, September 18, 2012, 4:30 p.m. at the Carrico/Fort Thomas Branch.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:40 p.m.

Respectfully Submitted,
Darci Gressick, Human Resources Manager

President

Secretary