

BOARD OF TRUSTEES REGULAR MEETING

June 18th, 2013

Newport Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were: Cathy Howard, Paul Johnson, Rebecca Kelm, Angela Siddall and Steven Trumbo. Also present were Louis Kelly, Library Attorney; JC Morgan, Library Director; Glen Horton, Systems Manager; and Chantelle Bentley Phillips, Assistant Director.

REVIEW OF AGENDA: No changes.

INVITATION FOR PUBLIC COMMENT:

- Larry Robinson of Cold Spring

MANAGERS' REPORTS:

Chantelle Bentley Phillips reported on a fire alarm panel that failed (permanently) on the Saturday of Summer Reading Kickoff; a coupling failure on the internal loop of the geothermal system which flooded the office of the Systems Department; also upcoming interviews for the Newport Custodian position and a part-time circulation position.

Glen Horton reported on the database offering online classes, Ed2Go, changing its name to Learn4Life. This change was to differentiate the service offered to public libraries from the service offered to colleges and universities. For Learn4Life in May, we had 27 patrons complete the online courses. For June, we have 46 patrons signed up for classes. For our online magazine subscription, Zinio, we've had 169 check outs to date. This service will be more and more important as more printed magazine go digital. The CCPL Families Facebook page recently launched. This page is run by the Children's department and intends to connect our families with each other as well as our Children's Librarians. We are increasing the number of public computers at Newport this summer by eight; that will give Newport 28 public internet computers. We will be replacing the four children's computers with public internet computers as well as adding four computers to the existing bank of computers. At all locations, we will be installing iPads for use by our younger patrons instead of computers. Two iPads are currently being tested at Newport.

ATTORNEY'S REPORT:

- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library proceed into closed session under KRS 61.810(1)(c) to discuss litigation involving the Library, Paul Johnson seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into executive session at 4:38 p.m. to discuss litigation involving the Library.
- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library end the closed session, Angela Siddall seconded the motion, all were in favor and the motion carried.

- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would return to open session at 5:13 p.m.

PRESIDENT'S REPORT: Rebecca Kelm reported that a patron had commented on the program held at Newport about the Beverly Hills Supper Club disaster. This patron said it was an awesome program and that word of mouth alone would fill the room. He or she was hoping we would offer the program again. Rebecca also reported that we have received numerous comments of appreciation for library staff members and the extra effort they go to for our patrons.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: Steven Trumbo questioned JC on the portion of his report about increasing renewals. JC explained that we are increasing the number of times patrons may renew an item they have checked out from one to two times.

COMMITTEE REPORTS:

Cathy Howard reported on the Board Member Selection Committee. Over the past week, Committee members Cathy Howard and Paul Johnson have interviewed seven applicants for the two open Board positions. They have narrowed down the applicants to two candidates for the Newport vacancy, Mike Whiteman and Kelly Olliges, and two candidates for the Cold Spring vacancy, Christie Fillhardt and Kate Zink Hass. These selections will now be sent to the State Librarian and then on to the Fiscal Court. Paul Johnson moved to approve the committee's recommendations, Steven Trumbo seconded the motion, all were in favor and the motion carried.

Angela Siddall added that recently, as she was driving past the Newport Library, she saw a long line of kids on bicycles and wondered where they were going. As she drove along she saw them circle into the Newport Library's parking lot. She said this made her think about how the Library is the center of the community for urban kids in the summer and that we all need to keep in mind what's important -- our children and what is best for them.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Board officer nominations: Angela Siddall and Rebecca Kelm will be going off the Board in September. Cathy Howard has agreed to be President. Steven Trumbo has agreed to be Vice President. Paul Johnson will remain as Treasurer. The Secretary position will need to be filled by one of the new trustees. Cathy Howard moved to approve the slate of officers for our new board positions: Paul Johnson as Treasurer, Steven Trumbo as Vice President, Cathy Howard as President; Paul Johnson seconded the motion, all were in favor and the motion carried.

Glen Horton submitted a Disposal of Surplus Materials form for approval. The equipment to be disposed of includes some old CPUs, monitors, an HP printer, and a back-up battery. All items will be disposed of properly. Paul Johnson moved to approve the disposal of all equipment noted in Glen's request, Steven Trumbo seconded the motion, all were in favor and the motion carried.

FINANCIAL REPORT: Steven Trumbo moved to approve the financial report, Paul Johnson seconded the motion, all were in favor and the motion carried.

MINUTES: Steven Trumbo moved to table the motion to approve the May meeting minutes until the July meeting to allow for amendments that better reflect the Board's intentions, Paul seconded the motion, there were 2 yeas, 2 nays, 1 abstention, and the motion did not pass. Cathy Howard moved to approve the minutes as presented, Rebecca Kelm seconded the motion, there were 3 yeas, 1 nay, 1 abstention, and the motion carried.

NEXT MEETING: Tuesday, July 16th, 4:30 p.m. at the Carrico/Fort Thomas Branch.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:32 p.m.

Respectfully Submitted,
Chantelle Bentley Phillips, Assistant Director

President

Secretary