

BOARD OF TRUSTEES REGULAR MEETING

May 17, 2011

Carrico/Fort Thomas Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30.

ATTENDANCE: Board members present were: Donald Grosenbach, Steve Trumbo, Angela Siddall, and Rebecca Kelm. Also present were Robert Jennings, Library Attorney; JC Morgan, Library Director; Sandy Prell, Carrico/Fort Thomas Branch Manager; Darci Gressick, Human Resources Manager; and Ehmet Hayes, Architect.

REVIEW OF AGENDA: Sandy Prell's report was moved ahead of the Architect's Report.

INVITATION FOR PUBLIC COMMENT: No comment.

MANAGERS' REPORTS:

Sandy Prell reported that:

- She has found the Library staff very supportive and is pleased be in her position.
- The branch is a polling place for the primary election today and the November election.
- April circulation numbers were up, as are the branch's numbers for the year.
- Recent complaints about noise in the computer area have prompted the adoption of a new three-step process to handle disruptive patrons.
- Summer reading kick off is June 4.
- She and Darci Gressick are currently recruiting for Adult Services Librarian. There was strong response to the posting. Four candidates will be interviewed – one internal and three external.

Kiki Dryer Burke was not in attendance, but sent samples of promotional materials including summer reading brochures and the shirts given to the staff that will be worn in the parades this summer.

ARCHITECT'S REPORT: Ehmet Hayes introduced himself and his company to the Board. Mr. Hayes provided a brief overview of the LEED certification system and presented the board members with a portfolio of a variety of libraries designed by his company. He praised the Building Program, which will be the basis of the project and reviewed the current ideas for the general layout of the building and parking on the land plot.

Steve Trumbo suggested that the Board consider securing alternative sources of funding for the South Branch building project. The Board discussed solicitation of private donations and Judy Voelker requested that the Board set a date to determine a plan for doing so.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

PRESIDENT'S REPORT: Rebecca Kelm reminded the Board that the June meeting has been moved to Tuesday, June 14, 2011. The August meeting will be moved to Tuesday, August 23, 2011.

LIBRARY DIRECTOR'S REPORT: JC Morgan's report is attached; there were no questions about the report. JC further reported that:

- His trip to Washington D.C. was very successful and included a meeting with Rand Paul that was productive. They discussed the impact of the Patriot Act on the business of libraries, the complexity of the e-rate system, and Library Services Technology Act funds.
- He would like to develop a "sister library" relationship with McLean County Public Library. Campbell County Public Library would send staff to help them to develop policies and procedures and our staff would have the opportunity to see the workings of another library system in its formative stages. The Board supports the idea. JC will approach Chantelle Bentley and Lily Herald about the opportunity.

COMMITTEE REPORTS: The proposed budget was reviewed. Rebecca Kelm commented on the generosity of the Friends of the Library organization. The cost of the Carrico/Fort Thomas branch renovation was discussed; JC Morgan explained that the majority of the expense at Carrico is due to the cost to replace carpeting. Steve Trumbo made a motion to approve the budget, Donald Groesenbach seconded, all were in favor and the motion carried.

Donald Groesenbach made motion to dissolve the Budget Committee, Steve Trumbo seconded the motion, all were in favor and the motion carried.

UNFINISHED BUSINESS: Resolution 2011-1 was reviewed. Angela Siddall made a motion to adopt the resolution, Steve Trumbo seconded, all were in favor and the motion carried.

JC Morgan presented and discussed the blueprint for the remodel of the Newport branch. The Kentucky Collection will be reduced in the remodel of the Newport branch – the items in the vertical files will be donated to Kenton County Public Library. Judy Voelker inquired about ADA compliance in regards to clearance around various furnishings. JC Morgan assured the Board that all areas are in compliance.

JC Morgan provided the Board with a draft of the Soil and Conservation District South Branch Facility Sharing Agreement. JC will be meeting with the Soil and Conservation District again on June 6. The Board agreed to have JC continue to pursue the sharing of the facility; however, Steve Trumbo did express concerns about sharing space on the main floor and Donald Groesenbach suggested a clause allowing the Library an escape clause out of the agreement should the arrangement not prove to be conducive to the operations of the Library.

NEW BUSINESS: No new business.

FINANCIAL REPORT: Donald Grosenbach moved to approve the financial report, Judy Voelker seconded, all were in favor and the motion carried.

MINUTES: Rebecca Kelm suggested the partition wall in the computer area than Judy Voelker. Steve Trumbo motioned to approve the minutes with the change, Donald Grosenbach seconded the motion, all were in favor and the motion carried.

NEXT MEETING: Tuesday, June 14, 2011 in the Meeting Room at the Cold Spring branch.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 6:15 p.m.

Respectfully Submitted,
Darci Gressick, Human Resources Manager

President

Secretary