

BOARD OF TRUSTEES REGULAR MEETING

May 17, 2017
Cold Spring Branch

MINUTES

CALL TO ORDER: President Cathy Howard called the regular meeting to order at 5:30 p.m.

ATTENDANCE: Board members present were: Cathy Howard, Christie Fillhardt, and Carla Landon. Absent: Tracy Smith and Paul Johnson. Also present were Louis Kelly, Library Attorney; JC Morgan, Library Director; Kiki Dreyer Burke, Public Relations Manager; and Chantelle Bentley Phillips, Assistant Director.

INVITATION FOR PUBLIC COMMENT:

- None

ATTORNEY'S REPORT

Louis Kelly reported our reply brief has been filed with the Court of Appeals. Our lawyers decided not to support the plaintiffs' request for oral arguments.

PRESIDENT'S REPORT

Cathy Howard read thank you notes received from Donna Arnzen Dahmann and Bob Schneider about the Smithsonian Hometown Teams exhibit. Mrs. Dahmann and Mr. Schneider had artifacts in the exhibit and both expressed how much they appreciated the time and care put into the Newport portion of the exhibit.

REGIONAL LIBRARIAN'S REPORT

Lucinda Chandler's written report is included in the Board packet. She has taken a job as Director at the Watson Library on the Wilmington College campus. This is Lucinda's last meeting with us before leaving for her new position.

DIRECTOR'S REPORT

There were no questions about JC's written report. JC discussed open records requests with video and how best to transfer video to the requestor. JC reported we still have not posted the open Human Resources Coordinator position. However, we have received two applications due to work of mouth. One is beyond our salary range. The other applicant we are interviewing on May 26th. We are mostly looking for someone strong in the clerical aspects of the position.

COMMITTEE REPORTS

- Alexandria Satellite Exploratory Committee: JC reported the estimate from the contractor the owner wants to use is still high. JC and the committee need to look in more detail at the estimate to see what we can pay for and what the owner can pay for. JC signed another extension that gives us until June 28th to make a decision. He is hoping to meet with the committee before the June Board meeting.

UNFINISHED BUSINESS

- Digital Marquees: JC reported on the details of creating slides for the new marquees.

- Library Express units in Silver Grove and Melbourne: JC reported on the use of the library expresses since their grand openings. It was suggested we go to Silver Grove to sign up people for library cards. The Silver Grove Council meets the first Thursday of each month and the council might allow us to be present before the meeting to hold library card sign ups.

NEW BUSINESS

- Disposal of Surplus Materials: This month's disposal includes 1,553 items withdrawn from the collection. These disposed items will be given to the Friends of the Campbell County Public Library for their regular book sales. Christie Fillhardt moved to approve the disposal, Carla Landon seconded, all were in favor and the motion carried.
- Appointment of Budget Committee: Christie Fillhardt and Paul Johnson will serve on this year's committee. Carla Landon moved to approve the committee appointments, Christie Fillhardt seconded, all were in favor and the motion carried.
- Appointment of Board Member Selection Committee: Cathy Howard and Tracy Smith will serve on the committee. Christie Fillhardt moved to approve the committee appointments, Carla Landon seconded, all were in favor and the motion carried.

FINANCIAL REPORT AND MINUTES: Christie Fillhardt moved to approve the minutes and the financial reports as presented, Carla Landon seconded, all were in favor and the motion carried.

NEXT MEETING: Wednesday, June 21, 5:30 p.m., at the Newport Branch.

EXECUTIVE SESSION: The Board did not proceed into Executive Session this meeting.

ADJOURNMENT: Christie Fillhardt moved to adjourn the meeting, Carla Landon seconded, all were in favor and the motion carried. Cathy Howard called the meeting to an end at 6:03 p.m.

Respectfully Submitted,
Chantelle Bentley Phillips, Assistant Director

Cathy Howard, President

Christie Fillhardt, Secretary