

BOARD OF TRUSTEES REGULAR MEETING

July 17, 2012

Cold Spring Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were: Donald Grosenbach, Paul Johnson, Rebecca Kelm, Angela Siddall, and Steven Trumbo. Also present were Louis Kelly, Library Attorney; JC Morgan, Library Director; and Darci Gressick, Human Resources Manager.

REVIEW OF AGENDA: No changes.

INVITATION FOR PUBLIC COMMENT:

- Lloyd Rogers of Alexandria
- John Decker of Claryville
- Phil Robbins of Fort Thomas
- Tim Nolan of Campbell County
- Erik Hermes of Campbell County
- Linda Pfister of Campbell County
- Joe Powers of Fort Thomas
- Larry Robinson of Cold Spring
- Kevin Gordon of Wilder

ATTORNEY'S REPORT:

- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library proceed into closed session under KRS 61.810(1)(c) to discuss litigation involving the Library, Paul Johnson seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into executive session at 4:50 p.m. to discuss litigation involving the Library.
- Angela Siddall moved that the Board of Trustees of the Campbell County Public Library end the closed session, Steven Trumbo seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President announced that the Board of Trustees of the Campbell County Public Library would return to open session at 5:00 p.m.

PRESIDENT'S REPORT: None.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: There were no questions about JC Morgan's written report. JC Morgan further reported:

- The financial reports for the fiscal year were updated and provided to the Board before the meeting. The unspent funds for the South Branch collection have been used to purchase a certificate of deposit until the funds are needed for the opening collection.
- The special report regarding special taxing districts has been submitted to the State Auditor.
- The library statistics for the fiscal year were distributed to the Board. Library usage continues to be strong with more than 629,000 visits, over 1 million circulation, and 60,000 cardholders.

COMMITTEE REPORTS:

- Board Member Selection Committee has completed the interview process. The committee recommended the following names be submitted to Kentucky Department of Library and Archives: Andrea Janovic and Catherine Howard of Fort Thomas, and Paul Johnson and Tim Webster of Alexandria. Steven Trumbo moved to approve the committee's recommendations, Don Grosenbach seconded the motion, Paul Johnson abstained, the remaining members were in favor and the motion carried.
- Capital Campaign Committee reported that there have been two meetings of the committee. Meetings are currently scheduled every two weeks on Thursday. The committee is still in the phase of major gifts solicitation. Steven Trumbo asked for a meeting to discuss naming rights as part of the capital campaign.

UNFINISHED BUSINESS:

- The Executive Board of the Campbell County Historical Society signed the contract with the Library regarding the utilization of the space in the lower level of the South Branch.
- JC Morgan met with the architects on Monday, July 16, 2012 to review the South Branch designs. Blueprints are ready to be sent to the county building inspector at a cost of approximately \$3,000; however, JC Morgan recommended postponement of the submission of the plans until the question of funding for the South Branch has been resolved. Rebecca Kelm moved that the Board delay the construction of the South Branch, Steven Trumbo seconded the motion, all were in favor and the motion carried.

NEW BUSINESS:

- Property values were received by the Library on Monday, July 16, 2012; based on those figures, JC Morgan recommended a rate of 9.4 cents per \$100 of assessed valuation of real property, 9.4 cents per \$100 of assessed valuation of personal property, and 2.6 cents per \$100 of assessed valuation of motor vehicles. Don Grosenbach moved that the Board adopt the tax rates recommended by JC Morgan, Steven Trumbo seconded, all were in favor and the motion carried.
- JC Morgan further recommended that the Library waive any and all petitions regarding the Library's approved rates and request that County Clerk place the proposed increase for real property be put on the November ballot for a public vote. Paul Johnson moved that the Board of Trustees present to the County Clerk a request to put a question on the ballot indicating the Library's proposed real property tax rate for the purpose of constructing and operating a new facility in southern Campbell County, Don Grosenbach

seconded the motion, Steven Trumbo opposed the motion, Angela Siddall abstained, the motion carried.

FINANCIAL REPORTS: Steven Trumbo moved to approve the financial reports, Don Grosenbach seconded the motion, all were in favor and the motion carried.

MINUTES:

- Angela Siddall moved to approve the minutes for the June meeting, Steven Trumbo seconded the motion, all were in favor and the motion carried.
- JC Morgan brought to the attention of the Board three typographical errors in the July 19, 2011 Board minutes regarding the recommended tax rate:
 - The word “cents” was mistyped as “centers” when referring to the motor vehicle tax.
 - The word “of” was omitted before personal property.
 - JC Morgan recommended that the Board adopt a rate that results is a true four (4) percent increase in income and continue to adopt at true four (4) percent increase as necessary for library operations; however, the word “true” was omitted from the second reference.

Paul Johnson moved to make the corrections to the July 19, 2011 Board minutes, Don Grosenbach seconded, all were in favor and the motion carried.

NEXT MEETING: Tuesday, August 21, 2012, 4:30 p.m. at the Newport Branch.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:35 p.m.

Respectfully Submitted,
Darci Gressick, Human Resources Manager

President

Secretary