

BOARD OF TRUSTEES REGULAR MEETING

April 17, 2012

Cold Spring Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were: Donald Groesenbach, Paul Johnson, Rebecca Kelm, Angela Siddall. Also present were Robert Jennings, Library Attorney; JC Morgan, Library Director; Louis Kelly, Attorney; Charlotte McIntosh, Regional Librarian; and Darci Gressick, Human Resources Manager.

REVIEW OF AGENDA: Attorney's report moved before the Regional Librarian's Report.

INVITATION FOR PUBLIC COMMENT: None.

PRESIDENT'S REPORT: No report. Rebecca Kelm recognized Robert Jennings' thirty-five years' of service to the Library and presented him with a plaque honoring his service.

ATTORNEY'S REPORT:

- Paul Johnson moved that the Board of Trustees of the Campbell County Public Library proceed into closed session under KRS 61.810(1)(c) to discuss litigation involving the Library, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into executive session at 4:37 p.m. to discuss litigation involving the Library.
- Don Groesenbach moved that the Board of Trustees of the Campbell County Public Library end the closed session, Paul Johnson seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President announced that the Board of Trustees of the Campbell County Public Library would return to open session at 4:52 p.m.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: There were no questions regarding JC Morgan's written report. JC Morgan further reported:

- National Library Legislative Day is April 24.
- SB49 did not pass in the House.
- KPLA/KLTRT
 - The Campbell County Public Library Board of Trustees was recognized as Board of the Year.
 - Trustee certification at the conference was very well attended.

- Remote sign up for library cards was set up at various locations in the county as part of National Library Week.

COMMITTEE REPORTS:

- Capital Campaign Subcommittee: Paul Johnson reported that the contract has been signed and an arrangement has been made with the county for a campaign office to be located in the county building. JC Morgan reported that thank you letters have been sent to those who participated in the study and clarified that money being used to pay for the campaign and the feasibility comes from contributions to the Library, not taxpayer dollars.
- Budget Committee: The committee will meet at 10:00 a.m. on Saturday, May 5, 2012 at the Cold Spring Branch.
- Board Member Selection Committee: No report.

UNFINISHED BUSINESS: JC Morgan reviewed the most recent changes to the floor plans for the South Branch, including reducing the seating capacity of the meeting room to 120, moving the public computers to improve the line of sight, and moving the designated young adult space. Joe Hayes has provided an idea for the layout of the lower level, should an arrangement be made with the Campbell County Historical Society for sharing space. The Board agreed to have the new plans replace those currently on the Library website.

NEW BUSINESS:

- Don Grosenbach moved to accept the Emergency Procedures Manual as written, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Angela Siddall moved to accept the Circulation Policies as written, Don Grosenbach seconded the motion, all were in favor and the motion carried.
- The mission and vision statements have been reviewed as part of the Long Range Planning Committee's responsibilities. Paul Johnson moved to accept the mission and vision statements as written, Angela Siddall seconded the motion. Paul Johnson rescinded his motion and revised it to include that the new mission statement be reflected in all of the existing Library policies and procedures in place of the current mission statement, Angela Siddall seconded the motion, all were in favor and the motion carried.
- JC Morgan recommended that the Board retain the services of Louis Kelly and the firm of Adams, Stepner, Woltermann, and Dusing. Don Grosenbach moved to retain the firm's services, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Paul Johnson moved that the Board of Trustees of the Campbell County Public Library move into closed session under KRS 61.810(1)(c) to discuss a potential litigation involving the library, Don Grosenbach seconded the motion all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into closed session at 5:35 p.m. to discuss the potential litigation.

- Don Grosenbach moved that the Board of Trustees of the Campbell County Public Library end the closed session, Paul Johnson seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would return to open session at 5:40 p.m.
- Paul Johnson moved to set up a separate account for the funds of the capital campaign and seed the account with \$50,000.00 to pay expenses; this money will be reimbursed to the Library with funds raised during the capital campaign. Angela Siddall seconded, all were in favor and the motion carried.

FINANCIAL REPORT: Don Grosenbach moved to approve the financial report, Paul Johnson seconded the motion, all were in favor and the motion carried.

MINUTES: Paul Johnson moved to approve the minutes for the March meeting, Don Grosenbach seconded the motion, all were in favor and the motion carried.

NEXT MEETING: Tuesday, May 15, 2012, 4:30 p.m. at the Newport Branch.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:50 p.m.

Respectfully Submitted,
Darci Gressick, Human Resources Manager

President

Secretary