

CAMPBELL COUNTY PUBLIC LIBRARY

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BOARD OF TRUSTEES REGULAR MEETING

November 16, 2010

FORT THOMAS BRANCH

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present Rebecca Kelm, Donald E. Grosenbach, Judy Voelker, and Steve Trumbo. Also present were JC Morgan, Library Director; Bob Jennings, Library Attorney; Karen Spitler, Fort Thomas Branch Manager; Kiki Dryer Burke, Public Relations Director; Christi Barten, Young Adult Librarian; and Linda Black, Business Office Assistant;

REVIEW OF AGENDA: No questions.

INVITATION OF PUBLIC COMMENT: No comment.

MANAGERS REPORTS: Karen Spitler introduced Christi Barten, Carrico/Fort Thomas Young Adult Services Librarian. Christi attended the meeting to observe the proceedings. Karen Spitler reported that Laura Stanfield was conducting Family Craft nights in addition to her regular programs. They are held on the second Friday at 5:30 and have had great response from the patrons. Karen Spitler also reported that Adult Programming is doing very well. The One Book One Community display was a big hit.

Kiki Dryer Burke reported that the One to One Book author visit at the Newport Branch was a huge success with 151 people attending. Kiki Dryer Burke also told the Board that two books are already being considered for next year's event. Kiki Dryer Burke passed out Staff Calendars to the Board. Kiki Dryer Burke told the Board that Ryan Stacy, Adult Services Librarian at the Carrico Branch, had changed the Adult Book Club from Thursday evening to a noon Brown Bag Lunch Book Club. Kiki Dryer Burke showed the display advertising the change. Kiki Dryer Burke showed the Board the rough workups of graphic designs to put on the new Ford transit van the library has purchased for outreach services. Kiki Dryer Burke informed the Board that the photos of the Board would be used to create Read posters for display in the Library. The photographer is also taking

photos at the different branches of various events and activities to create a photo database for Kiki to use in brochures, flyers, and newsletters.

**PRESIDENT'S REPORT:** Rebecca Kelm asked the Board what they thought of a luncheon retreat. Steve Trumbo thought it was a good idea. A discussion on time and place followed. The luncheon is tentatively scheduled for sometime in the first part of the year in the Board room. JC Morgan will send out dates for consideration.

**CORRESPONDENCE:** None.

**ATTORNEY'S REPORT:** None.

**REGIONAL LIBRARIAN'S REPORT:** Charlotte McIntosh's report is attached. Rebecca Kelm reported that Charlotte McIntosh was absent due to illness.

**LIBRARY DIRECTOR'S REPORT:** JC Morgan's written report is attached. There were no questions about the Director's written report. JC Morgan explained to the Board the process of dissolving the construction corporation. The Board will have a brief meeting prior to the next regular Board meeting in order to conduct the business of dissolving the construction corporation. Bob Jennings will provide the paperwork for this meeting. JC Morgan also reported that Linda Black was working on scanning the minutes from the Board meetings from the last thirty years. These digital copies of the minutes will not replace the physical copies. The physical copies remain the Library's official record. JC Morgan provided some speculation about the decrease in the circulation of DVD formats.

**COMMITTEE REPORTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** Steve Trumbo suggested the combination of number 2 and 13 of the Meeting Room Policies. A discussion followed. Judy Voelker made a motion to accept the amended Meeting Room Policies. Steve Trumbo seconded. Motion carried.

Judy Voelker had a question on the Collection Development Policies. A discussion followed. JC Morgan explained that most patron requests were ordered. Christi Barten explained how she ordered for the Young Adult collection. A motion to accept the Collection and Development Policies as updated was made by Steve Trumbo. Donald E. Grosenbach seconded. Motion carried.

**TRANS ACTION REPORTS:** Donald E Grosenbach moved for approval of the financial reports Judy Voelker seconded. All were in favor. Motion carried.

MINUTES: Steve Trumbo moved for approval of the minutes from the October 19<sup>th</sup>, 2010 meeting. Donald E. Grosenbach seconded. All were in favor. Motion carried.

NEXT MEETING: December 21, Tuesday, 4:30p, Cold Spring Branch

ADJOURNMENT: 5:05pm

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PRESIDENT

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SECRETARY