

BOARD OF TRUSTEES REGULAR MEETING
November 15, 2011
Newport Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were: Donald Grosenbach, Rebecca Kelm, Angela Siddall, Steven Trumbo, and Judy Voelker. Also present were Robert Jennings, Library Attorney; JC Morgan, Library Director; Chantelle Bentley, Newport Branch Manager; Doug Williams, Technical Services Manager; Keyth Sokol, Collection Services Coordinator; Glen Horton, Digital Services Manager; and Darci Gressick, Human Resources Manager.

REVIEW OF AGENDA: Unfinished Business was moved to the end of the agenda.

INVITATION FOR PUBLIC COMMENT:

Mr. Joe Powers of Fort Thomas commented on the noise level in the Carrico/Fort Thomas building due to the number of the children in the building and their activities. Mr. Powers also expressed his concern regarding the money being spent to renovate the Carrico/Fort Thomas branch.

Mr. Larry Robinson requested an update on the decision regarding the construction of the South Branch.

MANAGERS' REPORTS:

Chantelle Bentley reported on the high volume of use for the new study room at the Newport branch; to date, the study room has been used twenty-eight times in the month of November.

Doug Williams introduced Keyth Sokol, Collection Services Coordinator.

Keyth Sokol reported that he is focused on the big picture of getting the entire system involved in collection development. Judy Voelker expressed her appreciation of the attention being put on the materials holds list.

Glen Horton reported that the digital branch, which will replace the current website, will offer a wide variety of interactive services to the public. The Social Media Committee is working on a survey to obtain feedback from the public regarding the services they would like to see. The Database Committee will be meeting Wednesday, November 16, 2011, to review the selections currently offered.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

ATTORNEY'S REPORT: None.

PRESIDENT'S REPORT: None.

LIBRARY DIRECTOR'S REPORT: JC Morgan's written report is attached; there were no questions about the report. JC Morgan further reported:

- The KPLA Advocacy Committee will be meeting Wednesday, November 16, 2011, and will address plans for the coming legislative session.
- A request has been made to dispose outdated or broken equipment including several monitors, CPUs, and printers. Donald Grosenbach moved to approve the list of equipment for disposal, Steven Trumbo seconded, all were in favor and the motion carried.

COMMITTEE REPORTS: Judy Voelker and Steven Trumbo volunteered to serve on a sub-committee to consider financing options for the South Branch.

NEW BUSINESS: None.

FINANCIAL REPORT: Donald Grosenbach moved to approve the financial report, Steven Trumbo seconded, all were in favor and the motion carried.

MINUTES: Angela Siddall motioned to approve the minutes, Donald Grosenbach seconded the motion, all were in favor and the motion carried.

NEXT MEETING: Tuesday, December 20, 2011, 4:30 p.m. at the Carrico/Fort Thomas branch. (The branch will be closed to the public but arrangements will be made to accommodate members of the public who would like to attend the Board's meeting.)

UNFINISHED BUSINESS:

- Donald Grosenbach moved to approve the Study Room Reservation Form, Meeting Room Reservation Form, Collection Development Policies, Board Policies, and Income and Disbursement Policies, Angela Siddall seconded, Steven Trumbo asked for a discussion of the Collection Policies again at a meeting in the next several months, all were in favor and the motion carried.
- JC Morgan reported briefly on the Carrico/Fort Thomas renovation project:
 - Closing November 28, 2011.
 - Jerry Fields, Facilities Services Specialist, has been coordinating remodeling activities very well.
- Rebecca Kelm moved to continue with the current plans and timeframe for construction of the South Branch, Donald Grosenbach seconded, discussion followed. Three were in favor, two were opposed, the motion carried. Judy Voelker moved that the Board not sign contracts until after July 2012. Judy Voelker rescinded her motion.
- The Board conducted its annual review of the Director's performance.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:45 p.m.

Respectfully Submitted,
Darci Gressick, Human Resources Manager

President

Secretary