

**BOARD OF TRUSTEES REGULAR MEETING**  
**August 23, 2011**  
**Carrico/Fort Thomas Branch**

**MINUTES**

**CALL TO ORDER:** President Rebecca Kelm called the regular meeting to order at 4:33 p.m.

**ATTENDANCE:** Board members present were: Donald Grosenbach, Rebecca Kelm, Angela Siddall, Steve Trumbo, and Judy Voelker. Also present were Robert Jennings, Library Attorney; Charlotte McIntosh, Regional Librarian; JC Morgan, Library Director; Kiki Dreyer Burke, Public Relations Manager; Sandy Prell, Carrico/Fort Thomas Branch Manager; Darci Gressick, Human Resources Manager; Ehmet Hayes, Architect; Joe Hayes, Architect; and Abby Jahnigen, Interior Designer at Interior Solutions Group.

**REVIEW OF AGENDA:** No changes.

**INVITATION FOR PUBLIC COMMENT:** No comment.

**ARCHITECT'S REPORT:** Ehmet and Joe Hayes presented an updated floor plan of the South Branch. The plan has evolved from general bubbles of space to more defined spaces, including doors and furniture for scale perspective. Adjustments will still be needed to accommodate the adult collection. Judy Voelker asked the architects to review the accessibility of the reading garden. The next step is to develop and present ideas for the mechanical systems and exterior.

**INTERIOR DESIGN PRESENTATION:** Abby Jahnigen reported that the Newport branch renovation is nearly completed and the branch has a much more open feel. The goals for Carrico/Fort Thomas branch are similar, including updating the décor, creating more open space, and adding more lounge space; those renovations are scheduled for December 2011.

**MANAGERS' REPORTS:**

Sandy Prell reported:

- Charlie Riggs, a Library patron, has approached the Library and offered to donate and pay for installation of stone edging around the landscaping to prevent washout during heavy rains.
- The staff is excited about the pending renovations.
- Summer reading programming was very successful, and concluded with the popular Fury Fort Thomas event.

Kiki Dreyer Burke reported:

- The annual report has been completed and will be an insert in the next monthly newsletter.

- The South Branch public meetings schedule was included in the current issue of *What's Happening in Campbell County, Kentucky*.
- The One Book One community brochure has been completed and includes a panel specific to CCPL programming.
- Cyndi Haren has joined the public relations department and has hit the ground running.

**REGIONAL LIBRARIAN'S REPORT:** Charlotte McIntosh's report is attached.

**ATTORNEY'S REPORT:** The closing for the lot for the South Branch is scheduled for August 24, 2011 at 11:00. The current owners had the land appraised and the appraisal came back at \$355,000. The contract will need to be revoked and rewritten to reflect the appraised value, documenting \$275,000 as the cash price and \$80,000 as a donation. Angela Siddall moved to approve the changes to the contract, Donald Grosenbach seconded the motion, all were in favor and the motion carried.

**PRESIDENT'S REPORT:** The September meeting will be held at StoneBrook Winery on September 20, 2011 at 5:30 p.m.

**LIBRARY DIRECTOR'S REPORT:** JC Morgan's report is attached; there were no questions about the report. JC Morgan further reported that:

- The gubernatorial surveys have been completed. A decision regarding how to report this information to the public will be made at the next advocacy retreat.
- The Committee expects legislative redistricting to come after the November election.
- The advocacy retreat will include looking at the short- and long-range plans.
- CCPL is working with McLean County Public Library to fill their bookmobile. Rebecca Kelm suggested that Kiki Dreyer Burke submit related press information to national publications.

**COMMITTEE REPORTS:** None.

**UNFINISHED BUSINESS:** Newport renovation had minor glitches, but everything is complete except for the furniture deliveries. The two study rooms are already being well used. The geothermal system sprang several leaks, which were fixed during the renovations.

Carrico/Fort Thomas renovation project is moving ahead. Plans are to close the entire branch for the month of December. JC Morgan is looking to hire a company to move the fully loaded shelving, rather than having to empty and re-shelve the materials. Publicity regarding the closing will be in the newsletter and on the marquis and doors. More rubberized flooring will be utilized and the layout of the shelving and computers will be addressed. Glen Horton has investigated the wiring for the computers within the branch; the demarcation point will be moved and cabling will be updated with CAT6 as part of the renovations.

**NEW BUSINESS:** Steve Trumbo made a motion to approve Bill Donlin as the auditor for the current year, Angela Siddall seconded, all were in favor and the motion carried. The Board discussed changing the auditor for the future and has decided to select a new auditor for the next fiscal year audit.

JC Morgan recommended that the Board select Abby Jahnigen as the interior designer for the South Branch, so that she can begin working with Ehmet Hayes. Donald Grosenbach moved to hire Abby Jahnigen, Steve Trumbo seconded, all were in favor and the motion carried.

**FINANCIAL REPORT:** Steve Trumbo moved to approve the financial report, Donald Grosenbach seconded, all were in favor and the motion carried.

**MINUTES:** Steve Trumbo motioned to approve the minutes, Judy Voelker seconded the motion, all were in favor and the motion carried.

**NEXT MEETING:** Tuesday, September 20, 2011, 5:30 p.m. at StoneBrook Winery in Camp Springs, Kentucky.

**ADJOURNMENT:** Rebecca Kelm called the meeting to end at 5:55 p.m.

Respectfully Submitted,  
Darci Gressick, Human Resources Manager

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President

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Secretary