

CAMPBELL COUNTY PUBLIC LIBRARY
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BOARD OF TRUSTEES REGULAR MEETING
OCTOBER 20, 2009
FORT THOMAS BRANCH

MINUTES

CALL TO ORDER: President Dr. Ann Painter called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were Dr. Ann Painter, Rebecca Kelm, Donald E. Groesenbach, Judy Voelker, and Angela Siddall. Also present were JC Morgan, Library Director; Bob Jennings, Library Attorney; Karen Spitler, Fort Thomas Branch Manager; Kiki Dryer Burke, Public Relations Director; Linda Black, Business Office Assistant; and Charlotte McIntosh, Regional Librarian.

REVIEW OF AGENDA: No questions

INVITATION OF PUBLIC COMMENT: No comment

MANAGERS REPORTS: Karen Spitler talked about the Snapshot of the Day Program at the Fort Thomas Branch. Twenty-four patrons completed comments answering "Why the library is important to me...". Karen Spitler also reported that Christi Barten was the new Young Adult Services Librarian and Hedi Scheidel was the new part time reference librarian. Karen Spitler also explained that they were moving the Young Adult area of the branch in order to give teens their own space. The present magazine area and the present young adult area will be swapped. Other parts of the collection may move as well. Karen Spitler reported that the children's programs were very well attended with sixty children at one program. Joyce Emery the children's assistant is visiting day care centers. Karen Spitler talked about the One Book One Community author visit on November 13th and *The Jazz Bird* display case at the Fort Thomas Branch. Karen Spitler thanked the Board for the CPR training saying it was very useful and appreciated by the staff.

Kiki Dryer Burke talked about publicity for Teen Read Week (October 18-24). Kiki Dryer Burke explained and showed the Board all of the new Public Relations brochures and handouts. Kiki Dryer Burke reported that the Discounts with your Library Card program increased patron activity in the month of September. Kiki

Dryer Burke also explained that the purpose behind Books By The Banks Festival raffle was to find out where the event was drawing patrons. Kiki Dryer Burke talked about the Digital Bookmobile that will be at the Cold Spring Branch on October 26th. Kiki Dryer Burke also thanked the Board for the new camera and printer. Rebecca Kelm asked about the READ poster software. A discussion followed about how the software might be used.

CORRESPONDENCE: None

ATTORNEY'S REPORT: None

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached. Charlotte gathered names from the Board in a petition to create a "Support Kentucky's Libraries" license plate.

LIBRARY DIRECTOR'S REPORT: JC Morgan's written report is attached. There were no questions about the Director's written report. JC Morgan asked the Board if he could contact Cindy Brown as a possible consultant for writing a building program for the South Branch. A discussion followed. Rebecca Kelm moved that we hire Cindy Brown to complete a building program for the South Branch within three months to be presented at the February meeting for a salary not to exceed \$3000. Angela Siddall seconded. The motion was carried. Cindy Brown will attend the Cold Spring Board Meeting in November. JC Morgan explained an incident of indecent exposure at the Newport Branch. The patron involved has been notified that he is banned from the library system for one year. The staff has been notified. JC Morgan talked about the Kentucky Public Library Standards. He is happy that the Library has improved its rating from "essential" to "enhanced." JC Morgan thanked the Board for his updated cellphone. JC Morgan encouraged the Board to view the Rudell Bowling ship displays at the Cold Spring Branch.

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: Rebecca Kelm asked about letters or e-mails to the state legislators. JC Morgan said postcards are being printed to send. The Board members thanked JC Morgan for the Boss's Day cards. Judy Voelker asked about resume and job searching classes. JC Morgan explained there were classes at the branches. One was scheduled at Newport in November.

NEW BUSINESS: A vote was taken on the review of the Board Policies. Donald E. Grosenbach moved for approval of the suggested revisions. Judy Voelker seconded. Motioned carried. JC Morgan mentioned that it is time for his annual evaluation. The same format will be used for the evaluation as last year. Dr. Ann Painter and Rebecca Kelm will conduct the discussion of the evaluation with JC Morgan.

TRANS ACTION REPORTS: Angela Siddall moved for approval of the financial reports. Rebecca Kelm seconded. All were in favor. Motion carried.

MINUTES: Judy Voelker moved for approval of the minutes from the August 18th, 2009 meeting. Donald E. Grosenbach seconded. All were in favor. Motion carried.

NEXT MEETING: (November17, Tuesday 4:30p, Cold Spring Branch)

ADJOURNMENT: Donald E. Grosenbach moved and Rebecca Kelm seconded the motion to adjourn. All were in favor. The meeting adjourned at 5:55p.

PRESIDENT

SECRETARY