

BOARD OF TRUSTEES REGULAR MEETING
April 16th, 2013
Carrico/Fort Thomas Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were: Cathy Howard, Paul Johnson, Rebecca Kelm, Angela Siddall and Steven Trumbo. Also present were Louis Kelly, Library Attorney; JC Morgan, Library Director; Jeff Mando of Adams, Stepler, Woldermann, and Dusing; Pam Vincent, Carrico/Fort Thomas Manager; Kiki Dreyer Burke, Public Relations Manager; and Chantelle Bentley, Assistant Director.

REVIEW OF AGENDA: No changes.

REPORT ON LITIGATION:

Jeff Mando reported on the ruling from Judge Ward of the Campbell Circuit Court regarding *Charles Coleman, et al. v. the Campbell County Library Board of Trustees*. Judge Ward ruled that KRS 173.790 governed in relation to setting the Campbell County Public Library's annual tax rate; the same ruling was received from Judge Summe in Kenton County Circuit Court. This is very disappointing. For the past 34 years, the Campbell County Public Library system has been, as required by law, open about its operations, holding public hearings about its tax rate and placing the appropriate legal notifications in the newspaper in respect to it. The Library properly acted within KRS 132 as instructed to do by state agencies in the same manner as all other taxing districts in Kentucky. If this ruling stands, it will have dire consequences not only for Campbell County but other libraries across state. The Campbell County Library Board of Trustees remains committed to service and to protecting library service for the residents of Campbell County.

INVITATION FOR PUBLIC COMMENT: The following individuals made public comments:

- Sean Detisch of Grants Lick
- Larry Robinson of Cold Spring
- Michael Whiteman of Bellevue
- Kevin Gordon of Wilder

MANAGERS' REPORTS:

Pam Vincent reported that all positions at Carrico/Fort Thomas have been filled with great new people including a former library patron. The Fort Thomas Schools held an art show at the library that brought in over 700 people to view the artwork of students. The artwork consumed the meeting room, covering the walls, windows and even hanging from the ceiling. The art show involved three schools; having it at the library allowed family and friends to come together to view the art during our generous open hours. This event provided an excellent opportunity for the library and school to partner. Other community partnership opportunities include: Abby's Child Enrichment Center will be using the meeting room for their preschool graduation, NKU's Anthropology Museum has provided a collection for our display case entitled "Woven into Daily Life: Uses of Bamboo and

Rattan in the Philippines". The display was put together by students as if it were being displayed in a museum. It is very professional and contributes to our mission of education. We continue to be busy with one-on-one technology training and have created an online form to make the request process even easier for patrons and staff.

Kiki Dreyer-Burke reported that she is in her busy season with all the March, April and May activities including, National Library Week, El Dia de Los Niños, Early Childhood Literacy Fair. National Library Week was promoted three weeks in advance to increase awareness. On the Sunday of NLW, which is the kick off day, our Newport Branch had almost 500 people in the building in 4 hours. The PR department is also working on Summer Reading with the theme being "The Summer of Discovery" for teens and adults. The theme for children's Summer Reading is "Dig into Reading". We are creating READ posters for local firehouses The Central Campbell County Fire Department will be first. The posters will be laminated and foam mounted and displayed during their upcoming Open House. Finally, we now have 6 book clubs that meet at our branches – three at Cold Spring, one each at Carrico/Fort Thomas and Newport and then one that rotates between Fort Thomas and Newport.

ATTORNEY'S REPORT:

- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library proceed into closed session under KRS 61.810(1)(c) to discuss litigation involving the Library as well as move to an alternate location during the closed session, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into executive session at 4:51 p.m. to discuss litigation involving the Library.
- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library end the closed session, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would return to open session at 5:35 p.m.

PRESIDENT'S REPORT: Rebecca Kelm reported she and Paul Johnson had received all five hours of required training at the KPLA pre-conference for trustees. She encouraged the rest of the Board to do the training online. Rebecca reported on the work of the Outreach Computer Training committee. The committee has scheduled computer classes at a Senior Center for May and has made contact with Hosea House, Head Start to offer a class to parents and has in the works a computer security seminar for local municipalities. Rebecca then read comments received from patrons at the branches.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached. Charlotte further reported that the Trustee Tip of the month involved weapons in libraries but that CCPL has already covered that situation in our Deadly Weapons policy.

LIBRARY DIRECTOR'S REPORT: There were no questions regarding JC Morgan's written report. JC further reported on the progress of the next fiscal year's budget and mentioned the four budgets he prepares each year -- the board budget; the breakdown of revenues/expenses for the Uniform Financial Information Reporting Form; the budget for the Fiscal Court reporting form; and then the financial reports that are part of the annual statistical report for the state library. JC reported that we were researching the possibility of a

“Library in a Box”. This system looks sort of like a multiple box postal receptacle similar to those in a subdivision. It holds 8 books per box or drawer, with a varying number of boxes available in a unit. The box is accessed by the patron entering their barcode. This would be a nice option for providing service to some areas of the county, possibly the Melbourne and the Alexandria areas.

COMMITTEE REPORTS:

- JC Morgan reported the Board Member Selection Committee has received one application for the two open trustee positions, but the candidate was not eligible due to not being in Kentucky for several months in the winter. An Orientation workshop for prospective members is scheduled for 7pm on May 15th at the Carrico/Fort Thomas Branch.
- Rebecca Kelm reported that the Budget committee has not yet met.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

FINANCIAL REPORT: Steven moved to approve the financial reports, Paul Johnson seconded the motion, all were in favor and the motion carried.

MINUTES: Cathy Howard moved to approve the minutes for the March meeting, Paul Johnson seconded the motion, all were in favor and the motion carried.

NEXT MEETING: Tuesday, May 21st, 4:30 p.m. at the Cold Spring Branch.

As a final note, Paul Johnson reported that he was willing to share his notes from the trustee training at the KPLA pre-conference session in Lexington with other board members if they would like them.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:50

Respectfully Submitted,
Chantelle Bentley, Assistant Director

President

Secretary