

BOARD OF TRUSTEES REGULAR MEETING

January 15th, 2013

Newport Branch

MINUTES

CALL TO ORDER: President Rebecca Kelm called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were: Cathy Howard, Paul Johnson, Rebecca Kelm, Angela Siddall, and Steven Trumbo. Also present were Louis Kelly, Library Attorney; JC Morgan, Library Director; Pam Vincent, Carrico/Fort Thomas Manager; Kiki Dreyer Burke, Public Relations Manager; and Chantelle Bentley, Assistant Director.

REVIEW OF AGENDA: No changes.

INVITATION FOR PUBLIC COMMENT:

- Joe Powers of Fort Thomas
- Bill Woody of Bellevue

MANAGERS' REPORTS:

Pam Vincent reported on the increase of people visiting the Carrico Branch since the beginning of the year— over 700 per day; Carrico/Fort Thomas ended 2012 with five open positions, three of which have been filled and interviews have been scheduled for the other two positions; Eagle Scout project to build a pergola over the bench by the rear entrance of the building with the hopes this will become the designated smoking area; study rooms are constantly busy, even staff need to reserve the rooms to get to use them; one-on-one computer training is more and more in demand especially for those with e-readers.

Kiki Dreyer Burke showed the newly designed children's brochure which combines three pieces into one; for Signature Series events we are, for the first time, using direct mail pieces; the upcoming Signature Series events are each full with almost 300 tickets requested and even with the predicted 40 percent no-show rate, we are hitting our seating capacities; we paid \$4.27 to reach 1,425 people on Facebook through "promoted advertising"; Kiki showed a mock-up of the design for the wrap for the new delivery van, kids constantly stop and wave at our current van; we have received good press on our e-reader classes and on the Capital Campaign.

ATTORNEY'S REPORT:

- Louis Kelly reported on pending litigation.
- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library proceed into closed session under KRS 61.810(1)(c) to discuss litigation involving the Library, Paul Johnson seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would go into executive session at 4:43 p.m. to discuss litigation involving the Library.
- Steven Trumbo moved that the Board of Trustees of the Campbell County Public Library end the closed session, Angela Siddall seconded the motion, all were in favor and the motion carried.
- Rebecca Kelm, Board President, announced that the Board of Trustees of the Campbell County Public Library would return to open session at 4:50 p.m.

PRESIDENT'S REPORT: Rebecca encouraged the Trustees to attend Library Legislative Day in Frankfort on February 20th as well as to call legislators.

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached. Steven Trumbo noted that Charlotte's report was well drafted.

LIBRARY DIRECTOR'S REPORT: There were no questions regarding JC Morgan's written report. JC Morgan further reported on the certification process for Board members. All are certified but Cathy Howard. Certification can be achieved through webinars, group trainings, or a special meeting with set up with Charlotte McIntosh, our Regional Librarian. Four hours over a two-year period are required. JC will ask Charlotte for her suggestions on this and report back at the February meeting.

COMMITTEE REPORTS: Steven Trumbo and Paul Johnson noted that the Director's report covers the status of Capital Campaign Committee. In addition, they are continuing to contact those individuals who have expressed interest in contributing to the campaign.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Board Bylaw Changes: There were no questions for this first reading of the Board Bylaws, just some suggestions for grammatical corrections. Steven Trumbo moved to make the Bylaws a separate document from the Board Policies, Cathy Howard seconded the motion, Steven Trumbo and Cathy Howard were in favor while Angela Siddall, Paul Johnson and Rebecca Kelm were against, the motion was not approved.
- General Policies: Cathy Howard moved to table the discussion of the General Policies until the February meeting, Steven Trumbo seconded the motion, all approved and the motion carried.
- New website: The Board noted that the new website looks good.

FINANCIAL REPORT: Paul Johnson moved to approve the financial report, Angela Siddall seconded the motion, all were in favor and the motion carried.

MINUTES: Steven Trumbo moved to approve the minutes for the December meeting, Paul Johnson seconded the motion, all were in favor and the motion carried.

NEXT MEETING: Tuesday, February 19th, 4:30 p.m. at the Cold Spring Branch.

ADJOURNMENT: Rebecca Kelm called the meeting to end at 5:15 p.m.

Respectfully Submitted,
Chantelle Bentley, Assistant Director

President

Secretary