

CAMPBELL COUNTY PUBLIC LIBRARY
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BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 15, 2009
NEWPORT BRANCH

MINUTES

CALL TO ORDER: President Dr. Ann Painter called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were Dr. Ann Painter, Rebecca Kelm, and Judy Voelker. Also present were JC Morgan, Library Director; Bob Jennings, Library Attorney; Chantelle Bentley, Newport Branch Manager; Andre Souza, Technology Services Manager; Doug Williams, Technical Services Manager; Joanne Rentschler, Collection Development Manager; and Linda Black, Business Office Assistant.

REVIEW OF AGENDA: No questions.

INVITATION OF PUBLIC COMMENT: No comment.

MANAGERS REPORTS: Chantelle Bentley talked about the painting of the meeting room and other areas of the Newport Branch. Chantelle Bentley explained that they were trying to define the teen area to be more teen friendly. Chantelle Bentley reported that there had been no problems with teens this year and that Valerie Davis, Teen Services Librarian, connects and works well with them. Chantelle Bentley also reported that a Children's Outreach position should be filled by February. This outreach program will work with pre-schools and daycares. Chantelle Bentley talked about the ongoing computer classes explaining that one-on-one sessions were needed to help patrons find and fill out applications.

Andre Souza reported that the servers are running well and a maintenance agreement through Polaris will be upgraded in July. Andre Souza also reported that the addition of Kristi Graziani to his staff and the ACES (Area Computer Experts) program has been very helpful.

Doug Williams reported on good news from the suppliers of the Library's materials. The discount through Midwest Tape has increased from twenty

percent to twenty five percent due to volume. The collection budget is being spent appropriately for this time of year. Technical Services remains very busy.

Joanne Rentschler reported on the One Book One Community project. The book choice for this year was excellent, the author was wonderful and the displays were great. Kenton County is in charge of One Book One Community next year. Joanne Rentschler explained that the weeding process was pretty successful this year. They will continue an annual weeding program in the coming year. There are a lot of nice volumes building up for the collection for the South Branch.

PRESIDENTS REPORT: Dr. Ann Painter noted that the Campbell County Library system is getting better and better.

CORRESPONDENCE: None

ATTORNEY'S REPORT: None

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: JC Morgan's written report is attached. There were no questions on the Director's written report. JC Morgan reported on finances and state aid. JC Morgan told the Board that the library has received the property tax check in time to avoid any bridge loans for the current year. He is waiting on a dividend check from the KACo insurance fund. KACo reported in the fall that there was a surplus in the insurance fund that would be distributed to organizations as a dividend check. JC Morgan showed the Board the postcards that are to be mailed to the legislatures. JC Morgan told the Board that KPLA's Legislative Day is Wednesday February 10th, 2010. He will set up the schedule for our attendees to meet with our legislators on that day. There is a rally scheduled in the rotunda at 11am that day. JC Morgan also commented that the library has a wonderful Friends group that continues to be very generous to the Library. The Board asked that JC Morgan, Linda Black and Joanne Rentschler leave the meeting while the director's evaluation was discussed. JC Morgan, Linda Black and Joanne Rentschler returned and the meeting resumed. JC Morgan will meet after the meeting to discuss his evaluation with Dr. Ann Painter and Rebecca Kelm.

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: A vote was taken on the review/revision of the Collection Development Policies. Rebecca Kelm moved for approval. Judy Voelker seconded. All were in favor. Motion carried. A vote was taken on the review/revision of the Investment Policies. Judy Voelker moved for approval. Rebecca Kelm seconded. All were in favor. Motion carried.

TRANSACTION REPORTS: Rebecca Kelm moved for approval of the financial reports. Judy Voelker seconded. All were in favor. Motion carried.

MINUTES: Judy Voelker moved for approval of the minutes from November 17th, 2009 meeting. Rebecca Kelm seconded. All were in favor. Motion carried.

NEXT MEETING: (January 19, Tuesday, 4:30p, Carrico Branch)

ADJOURNMENT: 5:30p.

PRESIDENT

SECRETARY