

CAMPBELL COUNTY PUBLIC LIBRARY  
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BOARD OF TRUSTEES REGULAR MEETING  
NOVEMBER 17, 2009  
COLD SPRING BRANCH

MINUTES

CALL TO ORDER: President Dr. Ann Painter called the regular meeting to order at 4:30 p.m.

ATTENDANCE: Board members present were Dr. Ann Painter, Rebecca Kelm, Donald E. Grosenbach, Judy Voelker, and Angela Siddall. Also present were JC Morgan, Library Director; Bob Jennings, Library Attorney; Dave Anderson, Cold Spring Branch Manager; Dixie Meyer, Human Relations Director; Cindy Brown, Building Construction Consultant; Linda Black, Business Office Assistant; and Charlotte McIntosh, Regional Librarian.

REVIEW OF AGENDA: No questions

INVITATION OF PUBLIC COMMENT: No comment

BUILDING CONSTRUCTION CONSULTANT: Cindy Brown explained to the Board that a written building program is the first step in a building project. Cindy Brown distributed a hand out explaining the process of designing a building and creating a building program. A discussion followed. It was decided that Cindy Brown would have a report to the Board at the April Board Meeting.

MANAGERS REPORTS: Dave Anderson talked about the new canvas art work in the teen area. Dave Anderson also talked about the ships on display and how much the patrons enjoyed them. Dave Anderson reported that a new water fountain had been installed, concrete was repaired in the lot and that the kitchen wall had been painted. Dave Anderson also reported that the Water Department had installed the payment boxes. Dave Anderson reported that Cold Spring programming was going very well. The Digital Bookmobile was a big hit with one hundred and fifty people attending. Dave Anderson said that computer classes were filling up and Cold Spring teens were attending Fort Thomas teen programs too. Dave Anderson reported that the Children's website has a few problems that are being worked out. The Teen website is finished and will do a trial run with Facebook. Dave Anderson reported that a representative from Unique talked to a

group at the Library recently about how to better use their services. The services we are currently using have been very effective.

Charlotte McIntosh remarked that the water payments drop off was a good service. Donald E. Grosenbach asked about the recycle containers being emptied. Dave Anderson said he was in touch with the company.

Dixie Meyer reported that magnets with information about the H1N1 flu along with a bottle of hand sanitizer were passed out to all employees. The health theme for October was stomp out breast cancer. All employees received pink socks and at the end of the month pink cookies and lemonade was delivered to all the branches. Dixie Meyer also met with the Employee Assistance Program (EAP) consultant. Eleven employees have participated in the program since we implemented. Dixie Meyer explained that the EAP program also provides training sessions for the supervisors. There will be one in December called Goose the Grinch to help with holiday stress. Dixie Meyer thanked the Board for allowing the library to pay her way to the Human Resource state convention. Dixie also reported that she had attended a SWON personnel directors meeting and a meeting on the new Kentucky Retirement procedures. Dr. Ann Painter commented that morale has improved since Dixie Meyer has joined the staff.

CORRESPONDENCE: None

ATTORNEY'S REPORT: None

REGIONAL LIBRARIAN'S REPORT: Charlotte McIntosh's report is attached.

LIBRARY DIRECTOR'S REPORT: JC Morgan's written report is attached. There were no questions on the Director's written report. JC Morgan reported on finances and state aid. The state aid checks are expected soon. JC Morgan told the Board that the library is waiting for the first property tax disbursement from the Sheriff's Office. JC Morgan also told the Board that he had spoken to Phil Carrico and he and his wife Pat were feeling better. JC Morgan plans to attend a public hearing in Jessamine County about a book that is being questioned by concerned citizen.

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: A vote was taken on the review of the Income and Disbursement Policies. Rebecca Kelm moved for approval. Donald E. Grosenbach seconded. All were in favor. Motion carried. A vote was taken on the review of the Meeting Room Policies. Angela Siddall moved for approval. Rebecca Kelm seconded. All were in favor. Motion carried.

A vote was taken on KPLA/KLTRT memberships for our board members. Rebecca Kelm moved for approval. Donald E. Grosenbach seconded. All were in favor. Motion carried.

TRANSACTION REPORTS: Angela Siddall moved for approval of the financial reports. Rebecca Kelm seconded. All were in favor. Motion carried.

MINUTES: Angela Siddall moved for approval of the minutes from October 20<sup>th</sup>, 2009 meeting. Judy Voelker seconded. All were in favor. Motion carried.

NEXT MEETING: (December 15, Tuesday, 4:30p, Newport Branch)

ADJOURNMENT: Donald E. Grosenbach moved and Rebecca Kelm seconded the motion to adjourn. All were in favor. The meeting adjourned at 6:39 p.m.

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PRESIDENT

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SECRETARY